**Regular Meeting Sunrise Township**
**Thursday, July 21, 2022**
**Royal Wilcox Community Center**

Chair Mark Osland called the Regular Sunrise Township Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

**Board Members Present:**
Mark Osland, Chair
Jeske Noordergraaf, Vice Chair
Dan Kaiser
Eric Leivian
Carl Peter "Pete" Johnson

Treasurer: Karen Anderson
Clerk: Wendy S. Kowalke
Engineer: Cristina Mlejnek, P.E.
Maintenance: Troy Montague

**Others Present:**
Peggy Pearson
Tyler Richter
Kyle – Home Town Fiber
Ted Krause
Dan Dahlberg

**Approve Agenda:**
Motion by Carl Peter "Pete" Johnson, second by Jeske Noordergraaf to approve the July agenda. Motion carried.

**Meeting Minutes:**
Motion by Dan Kaiser, second by Carl Peter "Pete" Johnson to accept the June 2022 meeting minutes. Motion carried.

**Clerk Update**:
911 Blue signs order. Part of the order has been received. Chisago County Ordinance Public Hearing for amending Chisago County Zoning Ordinance 08-03 Section 8.03 functions of the Planning Commission will be held August 4, 2022, Friends of the Wild River State Park Newsletter received and donation thank yous received. COVID equipment needs to be moved to get ready to set up for August 9, 2022 Primary Elections. System Administration Management (SAM) update in progress. There is a new procedure of verification since DUNS is no longer in place since April, 2022.

**Treasurer Report:**
Motion by Eric Leivian, second by Carl Peter "Pete" Johnson to approve claims list 6665 through 6691 with the following additional expenditures. CenturyLink Bond documents were discussed.

Terral Edson (162 pair of gopher feet @ $4 per pair) .....$648.00
Motion carried.

*Outside Audit*: $595,000 is the 1st half of property tax which has been received. Treasurer Anderson informed the Board that the Township may be very close to a million. If the township goes over a million an outside audit is mandatory.

**Commissioner Rick Greene**:
Absent.

**Home Town Fiber**:
Kyle with HomeTown Fiber was present to discuss future high speed internet possibilities. Home Town Fiber is looking at ongoing government subsidiary which is not a long-term answer. 2026 target is 100 meg down. Currently fiber is split - 1 to 32. Individuals will be able to choose their provider. A small lease fee that is paid to maintain the network which stays locally. Bolton and Menk is Home Town Fiber's engineer. Updates seem to be seamless and do not have to dig everything up – the ends get replaced. Chisago County has hired Home Town Fiber to look at the whole County. Once the Chisago County decides the direction they will take, they will work with Ehlers to obtain bonds and finances and then work with Bolton and Menk for engineering services. Sunrise Township has 139 parcels are considered in the worse category, and 76 are really struggling. There are about 646 properties that are in Sunrise Township connected to some form of fiber optic service. Question was raised: How does 5G service delivers 1M devices per site – 4G only allows 100,000 devices. There will be a certain percentage of the Township that Sunrise may be looking at once the consultation work is complete.

**Wilcox Road Speed Limit**:
Mn/DOT needs to come out and complete a speed study to be able to lower the speed limit. Engineer Mlejnek will request a study from Mn/DOT.

**Re-Key Sunrise Township Buildings**:
Motion by Dan Kaiser, second by Eric Leivian to re-key buildings. Lead Maintenance will head up the re-keying project for township buildings.

**National Night Out**:
Supervisor Dan Kaiser will get food and provide a grill, Clerk Kowalke already purchased bikes and helmets for the giveaway, Sunrise Bible Church will do games and a dessert, Stepp Manufacturing is donating a fire ring and provide a truck and trailer to give rides back and forth to the Sunrise Museum, Linn Strong will have the museum open.

**Whispering Ridge – 2nd Driveway**:
Home owner did not show at the meeting to discuss. The driveway was ditched and the property owner filled it in with gravel. 2nd driveway is on Township Right of Way. Property owner's equipment is cracking the hammerhead. Sunrise Township Board will have Attorney Ruppe to send a letter to home owner. Location of driveway issue is at 434th and Nustad

**Road Maintenance Plan**:
Engineer Mlejnek went over the road maintenance draft plan which included seal coat and crack filling costs, bituminous overlay cost, total reconstruction costs and 2" of gravel costs. Bolton and Menk continues to look at grants to help with costs.

**Accidents @ HWY 95 and CR 9**:
Jeske Noordergraaf reached out to County Engineer Joe Triplett. Mn/DOT does not have anything planned for this intersection. Chisago County will continue to lean on Mn/DOT to do something with this intersection.

**Survey for Mill Street (cost $2,000 and could be done at the end of the month by Kroschel Surveying out of Pine City and Visibility @ corner of River Road and Mill Street (this could be discussed as part of project**:

Citizen property is being surveyed and would like to have Sunrise survey Mill Street. Engineer Mlejnek suggested holding off on the survey. Bolton & Menk will be putting in right of way corner stakes.

**Visibility on the River Road and Mill Street**:
Engineer Mlejnek said once the project is complete with a sidewalk and curb and guttering will help with the visibility. Narrowing lanes generally cause lower speeds and that the curve is tighter than 90 degrees, so would have to drive slow enough to navigate.

**River Road / Mill St**.
Pipework is scheduled to start August 1. Hoping to be complete by the middle to the end of September, 2022. While construction is in progress, Stepp Manufacturing would like permission to be able to park in the parking lot of the ball field. The alleyway is a fire lane. Motion by Jeske Noordergraaf, second by Dan Kaiser to allow Stepp Manufacturing to temporarily park in the ball field parking lot, allow Lead Maintenance Troy Montague to temporary take down the no parking signs for fire lane for additional parking, make a walking path between the alley and the ballfield and move the recycling bin. Motion carried.

**Master Partnership Contract with the MN Department of Transportation Resolution No.: 2022-07-21**:
Motion by Eric Leivian, second by Dan Kaiser to accept the Master Partnership Contract with MN Dept. of Transportation.

Resolution for Master Partnership Contract with the
Minnesota Department of Transportation
Sunrise Township Resolution No.: 2022-07-21

Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local untis of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

Whereas, Mn/DOT and local governments are authorized by Minnesota Statutes section 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That Sunrise Township enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Board.

2. That the proper Township Officers are authorized to execute such contract, and any amendments thereto.
3. That the Township Engineer and Town Board Chair are authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the Township Engineer and Town Board Chair may execute such work order contracts on behalf of the Sunrise Township without further approval by this Board.

Approved this 21st day of July, 2022.
Motion carried.

**Citizen Forum**:
Dan Dahlberg wanted to introduce himself and is running for District 5 County Commissioner. Tyler Richter would like to have added to the meeting minutes the location of items discussed. It was the consensus of the Sunrise Township Board that the approximate location can be added to the minutes.

**475th and James Culvert Placement**:
Engineer Mlejnek said field work is complete. The permit to complete wetland delineation is a little ways out. Working on permit and mitigation on requirements.

**New Town Hall Update**:
Preliminary meeting was held and needs to be rescheduled as many task force members could not make the first meeting. The next task force meeting will be August 25 at 7 PM. A suggestion was made to have a booth at National Night Out on what would you like your new town hall to be.

**Ferry Road Snowmobile use clarification**:
The road has to allow for snowmobile use in perpetuity since it is funded for that and a designated grant in aid snowmobile trail. Maintenance of the snowmobile trail is up to the local snowmobile club within the existing corridor. The park is responsible for the gravel section and turnaround by the parking lot and boat landing

No action needs to be taken as regular Maintenance is the responsibility of the Sunrise Township; full pavement replacement will be eligible for DNR funds just as this original paving was. In the snowmobile easement – technically 6 more feet could be for snowmobiles.

Carl Peter "Pete" Johnson will contact Mark from CenturyLink to get the fiber optic buried / cleaned up.

**Ferry Road meeting w/ snowmobile entities**:
Citizen would like a meeting set up with the citizens and snowmobile club meeting to resolve the road issue. Mark Osland and Jeske Noordergraaf will contact Wild River Snowmobile Club, DNR, Wild River Park and Ferry Road property owners to have a meeting.

Engineer Mlejnek will add Ferry Road to speed limit study.

**New American Relief Fund**:
Report needs to be in 2023.

**Playground Equipment**:
Troy Montague has been in contact with the Supervisor in Maple Grove.

**938M CAT Wheel Loader**:
Eric Leivian reported that BJ from Ziegler said it is in and been delivered. It is getting rust coated and going to falls to finish up and install a post. There is a Contractor from Oxford Township looked Sunrise Township's current loader and wanted to look at the service records. Eric Leivian will discuss with Attorney Ruppe to find out what the requirements are to sell the old wheel loader.

**Maintenance update**:
Lead Maintenance Troy Montague said all calcium chloride is down and re-graveled about 6 miles of road. Been in contact with BJ from Ziegler about the loader and got the grader serviced. 4 quotes have been received for James and 475th which range from $16,940.00 to $45,670. 00. Troy is working on inventory. No parking signs have been received for Ferry Road. Troy Montague would like to purchase a gas weed whip. Motion by Dan Kaiser, second by Carl Peter "Pete" Johnson to purchase a weed whip. Tractor and boom mower need to be looked at for replacements.

**Board Member Meetings**:
Dan Kaiser: reg mtg.,
Eric: CCATO, reg mtg.
Jeske: reg, CCATO and met w/ a citizen regarding River Rd / Mill Street
Mark: CCATO, reg. mtg.
Pete: reg mtg., CCATO

Motion by Dan Kaiser, second by Eric Leivian adjourn at 9:40 p.m. Motion carried.

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Clerk Wendy S. Kowalke Mark Osland, Chair