Regular Meeting Sunrise Township
Thursday, November 20, 2025
Sunrise Town Hall, 12080 Sunrise Road, Harris, MN 55032

Vice Chairperson Mark Osland called the Regular Sunrise Township Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

Board Members Present:

Carl Peter "Pete" Johnson, Chair (absent)
Mark Osland, Vice Chair
Phillip Meers
Greg Strom
Adam Grobove III (absent)

Clerk: Wendy S. Kowalke
Treasurer: Karen Anderson
Engineer: Cristina Mlejnek, P.E. (absent)
Maintenance: Troy Montague
Maintenance: Dave Kadlec

Others Present:

Peggy Pearson
Carol Chandler
Lynn Wolleat

Approve Agenda: Motion by Phillip Meers, second by Greg Strom to approve the November 2025 agenda. Motion carried.

Meeting Minutes: Motion by Phillip Meers, second by Mark Osland to accept the October 2025 meeting minutes. Motion carried.

Clerk Update: NONE

Treasurer Report: Motion by Phillip Meers second by Greg Strom to approve Treasurer Anderson's report with claims list 7892 through 7924 and no additional claims: Motion carried.

Treasurer Anderson reported that the Sunrise Township CD is due on December 19, 2025.

Supervisor Meeting and Approval: Greg Strom stated the Town Board Supervisors extra meeting is getting out of control. Greg Strom stated the regular Town Board meeting, Chisago County Association of Township Officers (CCATO) and special meetings should be the only meetings approved on a monthly basis. Any extra meetings need to be approved before any payment action is approved. Greg Strom believes that the Sunrise Town Board needs to get back to this meeting attendance.

Motion by Greg Strom, second by Phillip Meers to have the regular town board meeting, Chisago County Association of Township Officers (CCATO) and special meetings be approved on a monthly basis by the Sunrise Town Board. Any extra meetings need to be approved before any payment action is approved for the following month payment. Motion Carried.

Motion by Greg Strom, second by Phillip Meers to move Supervisors Meetings justafter the Treasurer's Report. Motion carried.

Monthly Mileage Logs as part of Treasurer Report: Greg Strom wants to see mileage logs. Motion by Mark Osland, second by Phillip Meers to updated Employee Handbook to have mileage reports turned in quarterly. Motion carried.

Motion by Mark Osland, second by Phillip Meers to turn mileage in quarterly. Motion carried

Public Input During Meetings: Greg Strom has noticed in the last six to eight months Township procedures have not been being followed especially when there has been a motion on the floor. That motion needs to be addressed by the Town Board not the public. Greg Strom also mentioned that this creates issues for Clerk Kowalke to take meeting minutes. Mark Osland said that he agrees that Greg Strom makes a good point. Mark Osland stated we welcome the citizens to engage, but needs to be respectful and a more traditional route. Mark Osland thanked Clerk Kowalke for all the hard work for the Township.

Town Hall Rental Keys: Lead Maintenance Troy Montague would like to see the Town Board allow keys to be checked out by the reservation party that rent the Town Hall. Motion by Mark Osland, second by Phillip Meers to allow front door keys to be checked out by reservation party renting the building. The Renters can drop the keys in the locked mailbox at the end of their rental time knowing they will be responsible for key replacement if lost or if the Township needs to re-key the front door due to renter's negligence. Motion carried. Clerk Kowalke to check to see if the rental agreements states that Sunrise Township is not responsible for accident or injury.

Beautification Committee Update: The Beautification Committee met and discussed decorating for seasons.

AED Units: Mark Osland and Adam Grobove, III met with Citas. Citas quoted Sunrise Township $135 per month for 2 AED Units. Sunrise Township will research if AED Units are legally required. Greg Strom believes this building is not required. Carl Peter "Pete" Johnson may have information on obtaining AED Units for free. Mark Osland would like to look into the maintenance department has portable trauma bags. Lynn Wolleat said that OSHA informed him that an eye wash station was not required when he was working. Clerk Kowalke to place on December 2025 Agenda. Clerk Kowalke to check with Chisago County when AED units are required.

Citizen's Forum: Peggy Pearson is wondering about installing technology to be able to attend Town Board meetings virtually. Phillip Meers said there is a possibility of attending by teams. Carol Chandler said the parking lot is really dark. Greg Strom said the lights were not turned on high.

New Town Hall Update: Greg Strom doesn't foresee anything happening this winter. Greg Strom is looking ahead for planning for new shop at the town hall.

Township Files and Records: Greg Strom is making sure that Township files are being stored at the new town hall. Greg Strom wants the building being used.

Road Vacation (Water Street and Oak Street): Greg Strom talked to Charlotte Wilcox discussed Water Street which goes through the ball park. Sunrise Township would not want anyone to drive through the ball park. Charlotte Wilcox would be willing to work on the road vacation if the Board decides.

Need to do a vacating hearing and chose by resolution to vacation and then the county auditor makes new lines and boundaries.

Motion by Greg Strom, second by Phillip Meers to have Sunrise Township voted to have Charlotte Wilcox start the vacation process for Water Street. Water Street Vacation has to be approved by Resolution. Motion carried. Greg Strom will contact Charlotte Wilcox.

Maintenance Update: Troy Montague reported Sunrise received new F550 truck on 11-19-2025. Need to have running boards installed on the new F550. Treated road salt delivered. All plow equipment ready for winter. Tree trimming completed on Lowden Avenue. Dave Kadlec did a lot of ditch mowing. Worked with DNR hydrologist on the rip rap that was installed at the park. Internet services were discussed.

Board Member Meetings:
Adam: Absent
Greg: regular meeting
Phillip: regular meeting
Pete: Absent
Mark: regular meeting,

Motion by Phillip Meers, second by Greg Strom to adjourn at 8:29 p.m. Motion carried.

Signed: Wendy S. Kowalke, Clerk

Mark Osland, Vice Chair