Regular Meeting Sunrise Township
Thursday, February 17, 2022
Royal Wilcox Community Center

Chair Mark Osland called the Regular Sunrise Township Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

Board Members Present:
Mark Osland, Chair
Carl Peter "Pete" Johnson, Vice Chair
Jeske Noordergraaf
Dan Kaiser
Eric Leivian

Treasurer: Karen Anderson
Clerk: Wendy S. Kowalke
Engineer: Cristina Mlejnek, P.E.
Maintenance: Lynn Wolleat

Others Present:

Clair Dickson	Cathy Kaiser	Ken Johnson
Peggy Pearson	Bob Boyce	Reed Miner
Jason Fredlund, Almelund Fire & Rescue		Amy Phillips
Glenn Mell	Loren Johnson	Ken Johnson
Brent Johnson, Bolton & Menk		

Approve Agenda: Motion by Dan Kaiser, second Carl Peter "Pete" Johnson to approve the February agenda. Motion carried.

Meeting Minutes: Motion by Carl Peter "Pete" Johnson, second by Dan Kaiser to accept the January 2022 meeting minutes. Motion carried.

Clerk Update: Occupational Medicine Consultants out of Minneapolis is discontinuing with random draw testing due to rule changes, medical marijuana issues and escalating costs. Clerk Kowalke to check with the Chisago County Highway Department to see if they are going to contract with another drug consortium company for random drug Testing. Place on March 2022 agenda.

Treasurer Report: Motion by Eric Leivian, second by Dan Kaiser to approve claims list 6522 through 6545 with no additional expenditures. Motion carried.

Ken Johnson / Bob Boyce – Preliminary Plat of 4 Lots (Poor Farm Meadows): Originally was 62 acres. The (4) platted lots comprise (31) acres of the (62) acre parcel. These parcels will not be landlocked. Motion by Eric Leivian, second by Carl Peter "Pete" Johnson to accept preliminary plat as presented. Motion carried.

Almelund Fire and Rescue – Chief, Jason Fredlund - Fire Contract: Jason Fredlund went over the 2022 Almelund Fire Contract. Maintenance on trucks is hired out because of liability issues. Looking for contracts for radios. Purchased new air packs. There were 49 runs in Sunrise for 2021; 8 runs were fire. Dive team up and running. Amador Fire would like to start some pre-plans with residence to measure driveways length. Almelund Fire has 29 members and can carry 35. Average age is 30. Motion by Jeske Noordergraaf, second by Carl Peter "Pete" Johnson to approve the 2022 Almelund Fire contract at $60,160.05 which is 43% of their budget. Motion carried.

Gravel: There were 2 quotes received for gravel hauling and placement.
Rydberg & Sons 6,000 cubic yards at $14.47 per cubic yard.
Bjorklund 6,000 cubic yards at $18.78 per cubic yard.
Motion by Eric Leivain, second by Jeske Noordergraaf to accept the Rydberg and Sons quote at $14.47 cubic yard. Motion carried.

Audit Plan with Clifton Larson: Treasurer Anderson stated that the audit is going well and is moving along. Clifton Larson is satisfied that they have everything that is needed to finish their audit. Treasurer Anderson stated that Sunrise Township still has to do an internal audit according to State Statute.

Audit and Budget Meeting: Set for Tuesday, February 22, 2022 at 6:00 PM.

Road Maintenance Agreement with Amador Township: Amador Township Board Member Pete Johnson said that Amador would take over snow plowing of 400th Street and drop down to do the triangle by Arlen Burnside and Sunrise would snow plow River Road from Loren Johnson's to the "T". Supervisor Jeske Noordergraaf will contact Amador to put together a written contract between Amador Township and Sunrise Township. Place on March 2022 agenda for finalization of grading and chloride agreement.

Chisago County Minnesota Association of Township Officers - CCATO: By-Laws: Motion by Carl Peter "Pete" Johnson, second by Jeske Noordergraaf to adopt the By-Law change as follows:

Amendment to the By-laws of the Minnesota Association of Townships

Be it resolved that the Chisago County unit meeting resolves that to amend the By-Laws at the Annual Meeting.

Be It resolved that Article VI Board of directors, Section 1. Authority and Responsibility.

The governing body of MAT shall be the Board of Directors (Board). The Board shall have supervision, control, and direction of the affairs of MAT and its committees and publications; shall determine its policies or changes therein; shall actively pursue its objections; and supervise the receipt and disbursement of funds. The Board may adopt such rules and regulations for the conduct of business as shall be deemed advisable and establish such committees and subcommittees including selecting the members thereof as it deems advisable. The Board may employ such persons as an executive director, legal counsel and other persons to carry out the objectives and purposes of MAT. The Board shall determine the compensation and terms of employment of such persons employed. Each year, prior to approval of the budget, the executive director shall submit a compensation plan for review and approval of the Board. ~~The Board shall also determine the compensation for the officers of MAT include the members of the Board~~. The Members at the Annual meeting will set the compensation of the Board of Directors, this will include meeting per diem, mileage rate, hotel, and meals. The membership may also include an additional stipend for the President, Secretary and Treasurer. The membership will include a maximum not to exceed total compensation for each board member. The Board should use technology for meetings as a rule. If an in-person meeting is required it will be published 30 days prior to the meeting as to explain why the additional expenses is required.

Motion carried.

Sunrise Township March 2022 Election Judge Recommendations: Motion by Dan Kaiser, second Eric Leivian to accept the March 2022 Election Judge Recommendations. Motion carried.

Treasurer Review: Motion by Mark Osland, second Dan Kaiser accept a treasurer pay increase of $50.00 per month with the understanding that monthly reports are to be provided to the Town Board of Supervisors Monday the same week of the meeting. Motion carried.

March Annual Meeting Agenda Items: Clerk Kowalke went over March Annual Meeting Agenda to see if there were any additional items that the Town Board of Supervisor wanted added.

March Annual Report: Clerk Kowalke went over the March Annual Report to see if there were any changes to the report to be provided to the citizens of Sunrise Township.

March Board Meeting Date: Motion by Eric Leivian, second by Carl Peter "Pete" Johnson to move the regular Town Board meeting back to the third Thursday due to the citizens being allowed 7 days to contest the elections results. Motion carried. Sunrise Township Regular March Board Meeting will be held on Thursday, March 17, 2022 at 7 PM.

Canvass Board Meeting: Motion by Eric Leivian, second by Carl Peter "Pete" Johnson to hold the Sunrise Township Election Canvass Board meeting directly after the March Sunrise Township Annual meeting on March 8, 2022. Motion Carried.

Increased Engineering Fees: Engineer: Cristina Mlejnek is requesting increased fees for River / Mill because of the additional concrete curb and gutter and sewer. There was an additional $19,600.00 for design and construction for the project. Motion by Mark Osland, second by Carl Peter "Pete" Johnson to accepted the increased fees for the River / Mill Street project. Motion carried.

Ferry Road – No Parking Signs: Kris Backlund is requesting No Parking from top of hill to the parking lot. Ideally all the way up to the cemetery. Once an ordinance is adopted, Sunrise will share with the Chisago County Sheriff's Office for enforcement. It is the intention of the Sunrise Town Board to post signs just past cemetery into the park – no parking either side of road. Supervisor Eric Leivian will work on the No Parking Ordinance. Place on March agenda.

Key Numbers: Clerk Kowalke is completing an inventory on Sunrise Township Keys.

Supervisor Transparency – Determination of Residence: A Sunrise Township Board Supervisors home was destroyed due to fire: Provided is an excerpt from Minnesota State Statute Section 200.031, subd. 13: "If an individual's home is destroyed or rendered uninhabitable by fire or natural disaster, the individual does not lose residence in the precinct where the home is located if the individual intends to return to the home when it is reconstructed or made habitable."

Lead Maintenance: Lead Maintenance Lynn Wolleat is planning on retiring June 1, 2022. Sunrise Township Board of Supervisor Jeske Noordergraaf will put together an advertisement together to be placed in several areas to include papers, Sunrise Township Facebook page, Sunrise Township's web-site along with MN Association of Townships advertisement, Indian head, peach/Scotsman to name a few. . Eric Leivian to contact Sunrise Township attorney have final job description finished up and returned to Sunrise Township.

Town Hall Doors: Sunrise Township Hall doors are fixed.

Citizen Forum: Clair Dickson was present to discuss 475th Street. This was discussed under 475th and James agenda items.

New Town Hall Building Update: Dan Kaiser checked with a few post and frame vendors. Waiting for a plan. Carl Peter "Pete" Johnson talked with Wayne Houle. Dan Kaiser suggests to put together a task force. Eric Leivian informed the Town Board that Ted Krause and Tyler Richter from the Sunrise Township Planning Commission are willing to be on the new town hall building task force. A commercial kitchen is very expensive to install because of all the regulations. Dan Kaiser talked with Sherry Stirling said that a big concern is a sprinkler system. Dan Kaiser will talk with Chisago County Environmental Services to check on zoning regulations.

475th and James: Brent Johnson, Bolton and Menk Engineering (works with water). Mr. Johnson mentioned that Sunrise Township needs to bear in mind wetland permitting

Problem is: the road overtops at the intersection of 475th and James and in heavy rains every 4 to 5 years or when heavy snow melts. Having good roads is important for safety. Overtopping is important.

Township Goals: A good goal is to reduce the risk of overtopping which reduces the saturation of roads. Low cost is an issue. Sunrise Township has to be concerned about wetlands (not to be draining or filling them)

Drainage areas: There are a couple drainages that come to the intersection. 475th goes east and west and James goes north and south. There is a creek channel that follows along on James to the south and goes south. This creek does not have a name. This is a year-round creek. West of James and north of 475th Street.

Alternatives: Culverts through James Avenue and driveways to allow water to flow east. Cleaning road ditch on the north side – come up with a plan to help water flow through. A culvert could be installed crossing 475th – it could push 1 inch of water per day. There are private ditches leading to Goose Creek. Can the Sunrise Township enter into a cooperative agreement?

Water needs to flow east along James.
West of James Avenue needs to be built up and put a culvert in to force the water to go east.

If the Township gets water flowing both ways, it would that alleviate the problem.

Clair Dickson will have to check with Chisago County on his Rural Preserve Property Tax Program.

Recommendation: Motion by Carl Peter "Pete" Johnson, second by Mark Osland to have Bolton and Menk do surveying to get elevation of the culverts and get cost estimates to get water to flow east from the intersection. Motion carried. Place on March meeting.

New American Relief Fund Resolution: Place on March agenda.

Job Description: Maintenance job description complete, but waiting to get it back from attorney.

River Road / Mill Street: Engineer: Cristina Mlejnek said staff still working on design. Engineer Mlejnek doesn't anticipate needing a variance. Engineer Mlejnek will put together a no on-street parking "resolution for the March 2022 agenda.

938M Cat Wheel Loader: Eric Leivian and Lynn Wolleat met with BJ from Ziegler. In conversations it might be in the best interest for Sunrise Township to reuse the snow equipment and all that would be needed would be a wing post. Sunrise would save $50,000. Sunrise does not need a scale which saves $9,000.00. Add rust coating for $5,000. This would save the Township approximately $54,000.00. There is another Township interested in purchasing the current 938M Cat Wheel Loader. Mark will talk with interested party. Eric Leivian to get estimate for rust proofing loader.

Internet: Jeske Noordergraaf reached out to Nancy Hoffman from HRA / EDA. Nancy Hoffman has been trying to get a hold of Windstream, but they are not good at getting back. Midco just did Chisago Lakes Township. Frontier says they are going to provide fiber to the home. Home Town Fiber is working with Chisago County and should have their report completed by the end of February, 2022.

Ferry Road / Snowmobiles: Jeske Noordergraaf talked with Peggy Pearson and took a drive to see where the people are snowmobiling. Jeske Noordergraaf didn't see tracks on the roads. Mark Osland spoke to Chisago County Sheriff and he was going to send staff to check on it. Peggy Pearson said there are snowmobiles running on both sides of the road. Plan is to look at the road when the snow is gone and Sunrise Township Supervisors complete a road tour.

Maintenance update: Nothing

Board Member Meetings:
Dan Kaiser: Regular Board Meeting
Eric: SSD Meeting, CCATO mtg, PC mtg., Ziegler
Jeske: CCATO, reg
Mark: CCATO, reg
Pete: CCATO, reg mtg, PC mtg, SSD.

Motion by Dan Kaiser, second by Carl Peter "Pete" Johnson to adjourn at 9:24 p.m. Motion carried.

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Clerk Wendy S. Kowalke Mark Osland, Chair