Regular Meeting Sunrise Township
Thursday, December 15, 2022
Royal Wilcox Community Center

Chair Mark Osland called the Regular Sunrise Township Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

Board Members Present:
Mark Osland, Chair
Jeske Noordergraaf, Vice Chair
Dan Kaiser
Eric Leivian
Carl Peter "Pete" Johnson

Treasurer: Karen Anderson
Clerk: Wendy S. Kowalke
Engineer: Cristina Mlejnek, P.E.
Maintenance: Troy Montague

Others Present:
Peggy Pearson
Brad Canaday Deb Canaday Mike Armstrong
Donna Bergin Glen Bergin Lyn Wolleat

Approve Agenda: Motion by Dan Kaiser, second by Eric Leivian to approve the December 2022 agenda. Add Broadband under old business. Eric Leivian agreed to continue to help with the SSD service charge until complete. Motion carried.

Meeting Minutes: Motion by Jeske Noordergraaf, second by Carl Peter "Pete" Johnson to accept the November 2022 meeting minutes. Motion carried.

Clerk Update: March Election paperwork underway. Candidacy opens January 3, 2023 through the 17th, 2023. Two Board member positions open for the March 2023 Township elections. Drug consortium complete. Clerk Review in February 2023 at 6:30 PM

Treasurer Report: Motion by Dan Kaiser, second by Carl Peter "Pete" Johnson to approve claims list 6812 through 6848 no additional expenditures. Motion carried.

Motion by Eric Leivian, second by Dan Kaiser to complete an interfund transfer from the General Fund - $75,000 to Road and Bridge, $150,000 to the Blacktop fund. Motion carried.

Discussion took place regarding River Road / Mill Street reimbursement.
Treasure Anderson confirmed that the interest on the CD is 1.65%

Commissioner Report: Not Present

Brad Canaday – Preliminary Plat of Keystone Pines: - creation of 3 parcels from a 20 acre tract: There will be one driveway on Keystone Avenue and one driveway on 420th and there is an existing driveway that will come out on Keystone Avenue. Language on the Chisago County Presentation form needs to say East half instead of east quarter. Motion by Eric Leivian, second by Dan Kaiser to accept the Sunrise Planning Commission recommendations to accept the Preliminary Plat of Keystone Pines with no recommendations. Motion carried.

Mike Armstrong – 475th and James: Mike Armstrong was present to discuss with the Sunrise Township Board that the Township would have incurred a lot more costs to replace the culvert right now because of frost. Frost was not factored into his original bid. Mike Armstrong said that he will get it done right away in the spring. Mike Armstrong had a copy of the wrong plan that was provided and now has the correct plan which was turned into Lead Maintenance Troy Montague.

Developers Agreement Pay Requests: Motion by Eric Leivian, second by Dan Kaiser that the Sunrise Township Board is not going to make any changes to the Developer's Agreement regarding the developer's fee payment. Motion carried. The Sunrise Town Board is in agreeance with the Sunrise Planning Commission that it needs to protect the Township from incurred expenses.

Polling Place Resolution for 2023: Motion by Dan Kaiser, second by Eric Leivian to accept the Polling Place Resolution for 2023. Motion carried.

Resolution No. 2022-12-15-1
Sunrise Township, Chisago County, Minnesota
Resolution Designating Polling Place for 2023 Elections

WHEREAS, Sunrise Township has one voting precinct:
NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF SUNRISE TOWNSHIP, CHISAGO COUNTY, MINNESOTA, AS FOLLOWS:

1. The polling place for the 2023 elections will be held at the Roy Wilcox Community Center, 41259 Oak Street, North Branch (Sunrise), MN 55056

Adopted by the Town Board of Sunrise Township on December 15, 2022.

Vehicle Noise Ordinance: Dept of transportation has to approve that a sign can be placed it for the State, there has to be a sign at both ends of the township on whatever road is involved. Need to talk with the Sheriff's Office for enforcement. Send to Attorney Couri & Ruppi for approval place on January, 2023 meeting

PROHIBITED EXCESSIVE VEHICLE NOISE ORDINANCE
INCLUDING NOISE FROM TRUCKS USING ENGINE RETARDING BRAKES, AND ADOPTING BY REFERENCE MN STATUTES SECTIONS 169.69 AND 169.693 AND MN RULES PARTS 7030.1000 TO 7030.1050

The Town Board of Sunrise Township, Chisago County, MN hereby ordains:

Section1. Definitions. For the purpose of this ordinance, the following phrases and defined as follows:

"Engine retarding brake" shall mean a Dynamic Brake, Jake Brake, Jacobs Brake, C-brake, Paccar Brake, transmission brake or other similar engine retarding brake system which alters the n0T111al compression of the engine and subsequently releases that compression.

"Abnormal or excessive noise" shall mean (a) distinct and loudly audible noise that unreasonably annoys, disturbs, injures, or endangers the comfort and response of any person or precludes such person's enjoyment of property or adversely affects such person's property values; (b) noise in excess of that permitted by Minnesota Statutes Section 169.69, as it may be amended from time to time, which requires every motor vehicle to be equipped with muffler in good working order, or (c) noise in excess of hat permitted by Minnesota Statutes section 169.693 and Minnesota Rules parts 7030.1000

through 7030.1050, as these statutes and rules may be amended from time to time, which establish motor vehicle noise standards.

Section 2. It shall be unlawful for any person to discharge the exhaust or permit the discharge of the exhaust from any motor vehicle except through a muffler that effectively prevents abnormal or excessive noise and complies with all applicable state laws and regulations.

Section 3. It shall be unlawful for the operator of any truck to intentionally use an engine retarding brake on any public highway, street, parking lot or alley within the Town which causes abnormal or excessive noise from the engine because of an illegally modified or defective exhaust system, except in an emergency.

Section 4. Minnesota Statutes Sections 169.69 and 169.693 (motor vehicle noise limits) and Minnesota Rules parts 7030.1000 through 7030.1050, as these statutes and rules may be amended from time to time, are hereby adopted by reference.

Section 5. Signs stating "VEHICLE NOISE LAWS ENFORCED" may be installed at locations deemed appropriate by the Town Board to advise motorists of the prohibitions contained in this ordinance, except that no sign stating "BEHICLE NOISE LAWS ENFORCED" shall be installed on a state highway without a permit from the Minnesota Department of Transportation. The provisions of this ordinance are in full force and effect even if 0 signs are installed.

Section 6. it is the intention of the Town Board that all future amendments to any statutes and rules referenced or adopted by reference in this ordinance are also referenced or adopted by reference as if they had been in existence at the time this ordinance was adopted.

Section 7. Any person, firm or corporation who violates any provision of this ordinance shall, upon conviction, be guilty of a petty misdemeanor and punished by a fine of not more than $300.00.

Section 8. This ordinance becomes effect from and after its passage and publication.

Annual Township Audit and addition working meeting: February 28, 2023 Annual Township Audit. Motion by Dan Kaiser, second Carl Peter "Pete" Johnson to hold Sunrise Township Board working meeting on Wed., January 11, 2023 at 7:00 PM for budget items. Cristina Mlejnek informed the Sunrise Township Board that there may be 3 possible funding opportunities in 2023.

Outside Audit – Clifton Larson Allen, LLC: Treasurer Karen Anderson informed the Sunrise Board that according to the IRS the requirements to hold an outside audit is the population needs to be over 2,500 residents and $1,093,000. Sunrise Township has completed 3 outside audits which include audits for 2019, 2020, 2021. Motion by Eric Leivian, second by Dan Kaiser to continue to complete an outside audit. Motion carried. Motion by Mark Osland, second Carl Peter "Pete" Johnson to pay Karen Anderson for 3 days to get the outside completed with Clifton Larson Allen, LLC. Motion carried.

Part Time / Seasonal Pay Scale: Part-time employee Stephen Forner is currently receiving $23.92 per hour. Any part-time employee that makes over $5,000 per year PERA needs to be taken out of their check.

Motion by Dan Kaiser, second Mark Osland for Part-time pay increase for 1 year to be reviewed every December as follows:

Part-time: Current pay is $23.92 with a 6% increase of the hourly wage would be $25.35
Motion carried.

Seasonal temporary /on-call: Motion by Dan Kaiser, second b y Carl Peter "Pete" Johnson Motion carried with one nay. Eric Leivian as follow:

Seasonal (temporary / on-call): set at $23.92 to increase will increase to $25.35.
Motion passes

Clerk Pay Scale: Clerk's current base pay per month is $758.56. Motion by Mark Osland, second by Jeske Noordergraaf for a 6% increase of clerk's salary to $804.07 base pay per month with one nay, Eric Leivian. Motion carries.

Citizen Forum: Lynn Wolleat raised some questions on Mill Street - is parking supposed to be parallel to the sidewalk. There is water pooling in the middle of the road on Mill Street. Engineer Cristina Mlejnek said that this will be looked at in the spring to come up with a solution. Holding 5% from contractor until all issues are resolved.

3rd Seasonal Plow Person: Sunrise received 1 application for a seasonal plow person. Sunrise has 4 pieces of equipment that can plow. Troy Montague will contact the applicant and discuss with Mark Osland.

475th and James: Discussion for 475th and James took place under agenda item Mike Armstrong. Application for culvert has not been processed by County Material in Roberts, WI. 18 inch, 82 foot concrete culvert. Lead Maintenance Troy Montague will order culvert to have on hand for the project in the spring so there will be no wait time for culvert to arrive.

River Road / Mill Street – 4th payment Request: Motion by Dan Kaiser, second by Carl Peter "Pete" Johnson to accept the 4th payment request in the amount $6,265.73. Motion carried. Cristina Mlejnek informed the Sunrise Board that the 3 crosswalks will be painted, final restorations, and whatever is on the punch list. Motion by Mark Osland, second by Dan Kaiser to publish No Parking Resolution for River Road / Mill Street. Motion carried.

New Town Hall Update: Board Member Dan Kaiser said that the Town Hall Committee met on 12-14-2022. Dan Kaiser said they have a generic set of plans and would like to hire an engineer. Both Sunrise Township land sites were talked about (current location where the Town Hall sits and the land on Ferry Road). The Town Board would like to have all the facts in place to present to the citizens at the Annual Meeting.

Whispering Ridge – 2nd Driveway Update: Home owner LeTourneau is to remove the driveway. If there is any damage to the asphalt he will need to fix. The Home owner is damaging the road. Spring restriction are on every road. Place on the road tour and get an estimate to fix the road.

938M Cat Wheel Loader: Obtain information from Lead Maintenance Troy Montague to put on MAT Insurance Policy. There are a couple items that need to be fixed.

Old Loader Sale Status: Motion by Jeske Noordergraaf, second by Carl Peter "Pete" Johnson to sell the current CAT Wheel Loader for $130,000 to Bart Perkins, Oxford Township (not Oxford Township). Motion carried.

Broadband: Jeske Noordergraaf inform Sunrise Town Board of the following from Chase Burnham the Chisago County Board has directed me to develop a program with parameters for entities, like Sunrise, to apply for grants from the County. My hope is to have the foundation of the program developed and presented to the full Board in January, 2023 to make changes and approve. My expectation is the program will require local investment in an internet source (fiber or wireless) which is 100 up and 100 down speeds, and Chisago County will provide matching or some funds to assist the entity to accomplish its goal. Chisago County has money that they want to spend on broadband.

Maintenance update: Sunrise Township replaces the swing arm mailboxes only. Lead Maintenance Troy Montague will keep track of the hours for taking care of CR 70. Keystone Avenue was discussed. Ferry Road was discussed.

Board Member Meetings:
Dan Kaiser: building meeting, reg mtg., CCATO
Eric: reg mtg., PC, Caterpillar
Jeske: reg mtg., CCATO
Pete: CCATO, Town Hall Meeting,
Mark: reg mtg.,

Motion by Dan Kaiser, second by Carl Peter "Pete" Johnson, adjourn at 9:16 p.m. Motion carried.

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Clerk Wendy S. Kowalke Mark Osland, Chair