Regular Meeting Sunrise Township
Thursday, October 21, 2021
Royal Wilcox Community Center

Chair Mark Osland called the Regular Sunrise Township Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

Board Members Present:
Mark Osland, Chair
Carl Peter "Pete" Johnson, Vice Chair
Jeske Noordergraaf
Dan Kaiser
Eric Leivian

Treasurer: Karen Anderson
Clerk: Wendy S. Kowalke
Engineer: Cristina Mlejnek, P.E.
Maintenance: Lynn Wolleat

Others Present:
Peggy Pearson
Hardy Boyce

Approve Agenda: Motion by Eric Leivian, second by Carl Peter "Pete" Johnson to accept the October 2021 agenda striking Wild River Snowmobile Club update under new business and MATIT insurance Certification Resolution due to duplication on the agenda. Motion carried.

Meeting Minutes: Motion by Jeske Noordergraaf, second by Dan Kaiser to approve the September 2021 minutes with the following correction

Under Maintenance Update: install a handicap side walk from the parking lot to the Pavillion ~~river~~ at the Sunrise Park
Under Maintenance Update: Lynn Wolleat worked with New Look to salvage approximately ~~10,000~~ 1,500 yards of gravel
Under Lynn's Review: There also is a **$200.00 *reimbursement* per year for safety boots with receipt ~~to show they are safety approved~~**

Motion Carried.

Clerk Update: 2020 Census Population and House Counts.

Treasurer Report: Treasurer Karen Anderson went over the Treasurer report. Motion by Carl Peter "Pete" Johnson, second by Eric Leivian to approve claims list 6420 through 6441 with additional claims:

Hardy Boyce (25 pair of gopher feet at $3.00 / pair) $75.00
Calvin Anderson (85pair of gopher feet at $3.00 / pair)..... $255.00

Motion Carried.

Add Country Mutual insurance to November agenda. Clerk Kowalke to check with Country Mutual Insurance to find out where Sunrise Township's reimbursement is in process.

Shared Driveway off Wilcox Road: The shared portion of the driveway is in the Sunrise Township right-of-way. Chisago County states this parcel was platted with a shared driveway. Since this parcel was platted Chisago County turned CR 88 over to Sunrise Township which is now Wilcox Road. Sunrise Township now has road authority. Place on November agenda.

MATIT Bond and Insurance Trust Resolution: Motion by Jeske Noordergraaf, second by Dan Kaiser to accept the Resolution to Participate in the Minnesota Association of Townships Insurance and Bond Trust. Motion carried.

RESOLUTION 2021-10-21-1
Sunrise Township
Chisago County, Minnesota
RESOLUTION TO PARTICIPATE IN THE MINNESOTA ASSOCIATION OF TOWNSHIPS INSURANCE AND BOND TRUST

WHEREAS, Minnesota Statute Sections 471.98-.982 authorize local governments to establish self-insurance pools;

WHEREAS, the Minnesota Association of Townships Insurance and Bond Trust (MATIT) was established as a joint powers organization under Minnesota Statutes section 471.59 to provide insurance and risk management programs to eligible townships;

WHEREAS, Sunrise Township (the "Township") is a paid-up member of the Minnesota Association of Townships; and

WHEREAS, the Township desires to become a member of the MATIT to avail itself of the insurance and risk management programs MATIT offers its members;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF SUNRISE TOWNSHIP THAT:

1. The town board hereby formally applies for membership in the MATIT and participation in such MATIT programs as the town board may hereafter apply for;

2. The town board acknowledges, agrees, and consents that the Township shall be bound by the terms and conditions of the MATIT agreement and bylaws, a copy of which the Township has received, and rules and regulations from time to time adopted by the MATIT Trustee ("MATIT rules");

3. That as contemplated by Minnesota Statutes section 471.981, subd. 3, and by the MATIT agreement and bylaws, without limiting the scope of the foregoing agreement and consent to be bound by the terms and conditions of the MATIT agreement and bylaws, and MATIT rules, the Township specifically acknowledges, agrees, and consents that:

    - The MATIT agreement and bylaws, and MATIT rules, are subject to amendment by the MATIT Trustees, subject to approval by the Board of Directors of the Minnesota Association of Townships to the extent required by the MATIT agreement and bylaws;

- The MATIT Trustees are and shall act as a joint board to manage the MATIT with powers and duties as provided in the MATIT agreement and bylaws, which the Township specifically finds to be appropriate, and applicable law;

- The Township shall pay to MATIT all amounts assessed against it pursuant to the MATIT agreement and bylaws, and may withdraw only after it has reimbursed MATIT for all amounts for which the Township is obligated under the MATIT agreement and bylaws; and

- The Township's participation in MATIT is not intended to and shall not have the effect of increasing the liability limits of the Township above the limits established by law;

4. That a certified copy of this resolution be forwarded to the MATIT for consideration;

5. It is understood that the Township must complete such application forms, and provide such information, as may be required by MATIT, and that MATIT may accept or reject the application of the Township, either in its entirety, or as to one or more particular programs of MATIT; and

6 It is further understood that the Township is not entitled to coverage under any MATIT program until MATIT has accepted the Township's application (or such other effective date as may be established by MATIT).

Adopted by the Town Board of Sunrise Township on October 21, 2021
Motion carried.

2022 polling place: Motion by Dan Kaiser, second by Eric Leivian to adopt Resolution No. 2021-10-21-2, Resolution Designating Polling Place for 2022 Elections.

RESOLUTION NO. 2021-10-21-2
SUNRISE TOWNSHIP
CHISAGO COUNTY, MINNESOTA
RESOLUTION DESIGNATING POLLING PLACE FOR 2022 ELECTIONS

WHEREAS, Sunrise Township has one voting precinct:

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF SUNRISE TOWNSHIP, CHISAGO COUNTY, MINNESOTA, AS FOLLOWS:

1. The polling place for the 2022 elections will be held at the Royal Wilcox Community Center, 41259 Oak Street, North Branch (Sunrise), MN 55056

Adopted by the Town Board of Sunrise Township on October 21, 2021
Motion carried.

Mailbox on road surface: Follow-up letter to the original December, 2020 letter sent to Rick and Elizabeth Lunzer requesting mailbox be moved off the road surface. Sunrise Township requires a

swinging type mailbox support to be in compliance with the Fifth Amended Private Driveway and Culvert Ordinance No. 021420-1.

New American Relief Fund (New Cares Grant): Troy Houck reached out to Jeske Noordergraaf who heard that Sunrise Township has been thinking about a new town hall. They just did the Royalton Town Hall.

Ferry Road: / snowmobiles: There is not an additional 12 feet for a snowmobile groomer. The plan is to meet with the snowmobile club once Ferry Road is complete. Motion by Mark Osland, second by Dan Kaiser to pay an additional $4,800 for engineering fees to the original budget for rate inflation over the last couple of years. Motion carried. Contractor's (New Look) first pay request signed.

Mill Street: Still need to work on the topo for Mill Street. The plan is to pave Mill Street in 2022.

Job Description Maintenance / Supervisor Manager: Suggested job description updated is that the maintenance person needs to work with the public'

Employee Policy: Township Attorney, Couri and Ruppe, didn't really have any changes. A suggestion brought up at the Town Board meeting is to have the insurance amount should be more generic as to a set amount due to possible fluctuation in Township reimbursement amount.

Gordian Solar – Keith Johnson: County Board of Adjustment approved Keith Johnson's Solar to be built closer to the road. This is going against the County's own policy.

Museum Shutters: Place on November .

Citizens Forum: NONE

Follow-up Items:

Town Hall Basement and Insulating: Complete.

CenturyLink Invoice for Damage to Mower: Carl Peter "Pete" Johnson has a claim number from CenturyLink and 18 hours at $100 per hour for 2 people. The contractor is CenturyLink. Treasurer Anderson and Carl Peter "Pete" Johnson to work together to send a bill to CenturyLink.

Board Member Meetings:
Dan Kaiser: Regular Meeting, CCATO Meeting.
Eric: Employee handbook meeting, Regular Board Mtg., CCATO, Bd of Equalization
Jeske: Regular Board Meeting, CCATO, Broadband conference
Mark:.Regular Board Meeting, Board, CCATO
Pete: Regular Board Meeting, Employee Handbook Meeting, CCATO

Maintenance Update: Graveling is complete. Sunrise placed approximately 1,000 yards over estimate. A 4 foot wide handicap sidewalk from the parking lot to the pavilion is $5,000. Motion by Carl Peter "Pete" Johnson, second by Dan Kaiser to have sidewalk installed. Motion carried.

Motion by Eric Leivian, second by Dan Kaiser to adjourn at 8:15 p.m. Motion carried.

_____ _____

Clerk Wendy S. Kowalke Mark Osland, Chair