Regular Meeting Sunrise Township
Thursday, November 18, 2021
Royal Wilcox Community Center

Chair Mark Osland called the Regular Sunrise Township Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

Board Members Present:
Mark Osland, Chair
Carl Peter "Pete" Johnson, Vice Chair
Jeske Noordergraaf
Dan Kaiser
Eric Leivian

Treasurer: Karen Anderson
Clerk: Wendy S. Kowalke
Engineer: Cristina Mlejnek, P.E.
Maintenance: Lynn Wolleat

Others Present:
Commissioner Rick Greene
Troy Haug
Peggy Pearson
Claire Dickson
Mark Williams

Approve Agenda: Motion by Mark Osland, second by Carl Peter "Pete" Johnson to add Commissioner Rick Greene to the agenda. Motion carried. Motion by Carl Peter "Pete" Johnson, second by Eric Leivian to accept the November agenda. Motion carried

Meeting Minutes: Motion by Jeske Noordergraaf, second by Dan Kaiser to accept the October 2021 meeting minutes. Motion carried.

Clerk Update: There are 2 blue signs that need to be ordered in the Spring, 2022. Clerk Kowalke to talk with Patricia Perrault, Chisago County Zoning, to discuss getting driveway permit notifications quicker for Sunrise to be able to check on driveways / new builds. Discussed having the clerk keep a list of signs which will needed.

Treasurer Report: Treasurer Karen Anderson went over the Treasurer report. Motion by Eric Leivian, second by Carl Peter "Pete" Johnson to approve claims list through with additional claims:

Mark Williams (22 pair of gopher feet at $3.00 / pair)..... $66.00
Northstar Sign and Mapping Solution, LLC for 911 Blue Signs $650.00
Haaven Stump Removal, Inc. (removal of oak tree leaving stump on Kost Dam Road)..... 2,000.00
Motion Carried.

Clerk Kowalke to check with Patricia Perreault to find out where the new build reimbursement for driveway paperwork is. Sunrise Township has been reimbursed for 12 Emergency 911 blue signs in the amount of $1,200.00 and 1 driveway permit at $75.00 on 3-12-21 (Receipt #1401).

Discussed the status of the reimbursement check from the Country Mutual Insurance Policy which was cancelled in August, 2021. Country Mutual is completing and audit which is why the reimbursement check is delayed.

Troy Haug – Mark Haug Construction, Pine City – Possible New Town Hall Building: Troy Haug came to the meeting with a cop of the tentative plans that Mark Osland and Jeske Noordergraaf had put together. Mr Haug then explain that he would get building priced out before it goes out for public bid to know what to expect financially. If he Town Board made the decision to go with him, he could plan over the winter and have the building go up for build in February / March. Build would would be broken out into 7 different scopes. Bids should come in very close to conceptual numbers. A building of approximately 3700 square feet would be approximately $740,000 ballpark figure. Cost of having Mr. Haug manage project is based on a percentage fee. Mr. Haug will send a fee schedule.

Commissioner Rick Greene: Assessor, John O'Keefe, retired November 1, 2021. Daryl Moeller is the new County Assessor. Janet Converse, County Recorder is retiring. One-year Union contract is complete. Broadband (Minnco) installed from North Branch into Amador. Chisago County Levy increase will be 5.75%.

Ordinance – Jake Brake: Eric Leivian went over the some jake brake items such as placing jake brake signs on the borders of entering into Sunrise Township. Eric Leivian will explore this further.

Noise Ordinance: Sunrise Township does not have a noise ordinance. Sunrise Township follows Chisago County rules.

Culverts – 475th and James Avenue: Sunrise Town Board needs to look at engineering in this area. There is some wetland space on the North and East side. There is a need to check in with the appropriate agencies. This area is low land to begin with. Carl Peter "Pete" Johnson to head this project up. Jeff Fertig, Chisago County, is going to look up some information. Neighbors are concerned that culverts may change where wetlands are.

Subordinate Service District: 11 properties have been added to the SSD. There are 505 households in the SSD. Three (3) properties were removed from the SSD. There are 13 new builds that will be added for next year. Motion by Jeske Noordergraaf, second by Dan Kaiser to approve the SSD list to forward to the Chisago County Auditor. Motion carried.

New American Relief Fund (New Cares Grant): No action taken.

Ferry Road:: Motion by Dan Kaiser, second by Carl Peter "Pete" Johnson to approve Pay Estimate No. 2 of $230,479.03. Motion carried. Sunrise Township purchased 22 feet of easement on either side of centerline, wherever the road is adjacent to Park property.

River / Mill Street: Report from Cristina Mlejnek - Layout has been started and looking to submit 90% of plans to the State by the end of the year.

Job Description Maintenance / Supervisor Manager: No Action taken

Employee Policy: No action taken.

Ferry Road / Snowmobiles: Wild River Snowmobile Club has had no contact with Sunrise. Sunrise Township purchased 22 feet of easement on either side of centerline, wherever the road is adjacent to Park property. There is high speed fiber hanging in the woods on the West side of the road which is not going to be buried this year along with all the utilities which are on the West side. The

snowmobiles normally ran on the East side of the road. Cristina Mlejnek is looking into the easement. Place on December agenda for ordinance. Snowmobile club meets on the 1st and 3rd Thursday of every month during the winter.

Museum Shutters: Place on spring agenda

Citizens Forum: NONE

Follow-up Items:

Town Hall Basement and Insulating: Complete.

CenturyLink Invoice for Damage to Mower: Treasurer Karen Anderson to send invoice.

Mailbox on center of road: Two letters have been sent to owner. Carl Peter "Pete" Johnson speak to property owner.

Board Member Meetings:
Dan Kaiser: Regular Meeting.
Eric:, Regular Board Mtg., CCATO, SSD
Jeske: Regular Board Meeting, CCATO, building mtg.
Mark:.Regular Board Meeting, Board, CCATO, building meeting
Pete: Regular Board Meeting, SSD, CCATO, Culvert meeting

Maintenance Update: Sidewalk at Sunrise Park is in. Steps have been built for the can cage at the ballfield. Removal of oak tree branches – leaving the stump as requested is complete. Sign on the corner of Poor Farm and 400th is down.

Motion by Dan Kaiser, second by Eric Leivian to adjourn at 8:58 p.m. Motion carried.

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Clerk Wendy S. Kowalke Mark Osland, Chair