Regular Meeting Sunrise Township
Thursday, December 16, 2021
Royal Wilcox Community Center

Chair Mark Osland called the Regular Sunrise Township Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

Board Members Present:
Mark Osland, Chair
Carl Peter "Pete" Johnson, Vice Chair
Jeske Noordergraaf
Dan Kaiser
Eric Leivian (Absent)

Treasurer: Karen Anderson
Clerk: Wendy S. Kowalke
Engineer: Cristina Mlejnek, P.E.
Maintenance: Lynn Wolleat

Others Present:

Patricia Peters	Peggy Pearson	Shane Stepp
Jason Klar	Crystal Klar	Rob Phillips
Amy Phillips	Reed Miner	Victoria Heyet

Approve Agenda: Motion by Carl Peter "Pete" Johnson, second by Dan Kaiser to approve the December agenda. Motion carried

Meeting Minutes: Motion by Dan Kaiser, second by Carl Peter "Pete" Johnson to accept the November 2021 meeting minutes. Motion carried.

Clerk Update: Clerk Kowalke is going to be disconnecting home land-line. Clerk Kowalke can be contacted at 651-280-5181. Census information has been posted on the Sunrise Township web-site as request by Board Member Noordergraaf. Jeske Noordergraaf asked when the meeting minutes get posted on the web-site. Clerk Kowalke sends them to the web-master the same evening of the regular board meeting once they have been approved by the Board and they should then be posted within a few days.

Treasurer Report: Treasurer Karen Anderson went over the Treasurer report. The Treasurer had not sent the financials to the Supervisors prior to the meeting as she had been too busy with other meetings. Motion by Carl Peter "Pete" Johnson, second by Dan Kaiser to approve claims list 6467 through 6495 with one additional expenditure. Motion carried.

Mike Armstrong Contracting $2,040.00

Treasurer Anderson will contact MN Management and Budget regarding a second check that was received.

Klar CUP – CUP to operate permit to carry a pistol classes in his home with the live fire exercise at an existing shooting berm on property: Clerk Kowalke read the December, 2021 Sunrise Township Board Planning Commission minutes approving the Klar CUP with no concerns. Board Member Jeske Noordergraaf is concerned about setting a precedent with allowing public shooting ranges. Mounted Shooting was discussed and per Mr. Klar it was the noise of the speaker system that

actually shut down the Mounted Shooting off Poor Farm Road. Neighbors Miner Reed and Rob Phillips attested that these classes are not invasive. It is the concern of the Board that it doesn't become excessive. Motion by Carl Peter "Pete" Johnson, second by Dan Kaiser to approve the Klar CUP. Motion carries with one opposed Jeske Noordergraaf. Motion carries.

Attorney Letter – 475th and James: Attorney John P. Lesch, ESQ, hired by Clair Dickenson, expects the Sunrise Township Board to keep him informed on what Sunrise Township's actions are. Neighboring property owner Rob Phillips is interested in following this project as well.

Mill Street: Engineer Cristina Mlejnek is exploring alternative trail options.

MATIT Insurance Acceptance w/ Resolution to be signed: Place on January 2022 agenda as Board members did not understand the choice that needed to be made regarding value of the buildings insured.

Subordinate Service District – Service Charge paperwork update to Auditor: All paperwork has been turned into the Chisago County Auditor.

Replace sign at end of Driveway that says Royal Wilcox Center: Dan Kaiser will take a picture of the Royal Wilcox Community Center sign and get an estimate from Gateway Sign for replacement sign. Motion by Dan Kaiser, second by Carl Peter "Pete" Johnson to authorize sign replacement up to $300.00 or less. Motion carried.

Permitting process for driveways, new builds, 911 signs: Driveway permits and reimbursement of 911 signs discussed. When driveway applications come in Clerk to contact builder / property owner to inform them of the swinging mailbox ordinance. Supervisor Noordergraaf put together the process used by the Chisago County for all of these with the input of Patty Perrault, Chisago County Zoning.

Audit engagement letter: Motion by Dan Kaiser, second by Carl Peter "Pete" Johnson to accept the 2021 outside audit engagement letter from Troy Gabler of Clifton Larson Allen (CLA). Motion carried.

Potential Park Funding by DNR: Funding available for park amenities like trails, shelters, playground, athletic facilities, etc. It is a 50/50 match for a total project cost of $20k to $600k.

Posted Minutes: Minutes are posted the same evening of the Regular Town Board meeting. Citizens need to remember to refresh their page on their computer so the cookies don't take them to the old page.

Question on Ballot: Jeske Noordergraaf is wondering if the new building should be placed on the ballot. Question has to be ready by January 11, 2022 to be on the 2022 March Ballot. Another option discussed was to place the new building on the March Annual Agenda for the citizens. Sunrise Town Board has done a very good job on conserving money. There is new CARES Covid money to be used on a portion of the new building. The decision was made to discuss at the annual meeting.

Culvert Placement 475th and James: Jeff Fertig from Chisago County is going to talk with Craig Mell from Soil and water. Watershed goes south to the creek. Sunrise has had continued discussion on the placement of 2 new culverts for waterflow.

Citizens Forum: The light at CR 9 and River Road is not working. Xcel Energy has not taken care of this. Clerk Kowalke to contact Xcel to get light fixed. Mailbox on Mill Street and River road have been removed. Trails along CR 9 on the west side to the ballfield were discussed. It was mentioned that Joe Triplett may work with Sunrise to give permission to place a path along the CR 9 side and Wilcox Road side of the ballfield. Discussion also took place regarding a trail from CR 9 on Wilcox Road to Sunrise Ballfield. Cristina Mlejnek will check to see if this would be feasible for the potential park fund money that is a 50/50 match for a total project cost of $20k to $600k

New Town Hall Building Updates: Board Member Noordergraaf reached out to Chisago Lakes Township to get the name of the builder who did their building. Mark Osland will get another building estimate.

New American Relief Fund (New Cares Grant): Dan Kaiser watched Minnesota Association of Townships (MAT) webinar regarding the CARES project. Sunrise Township has to start the project by 2024 and it has to be completed by 2026. If the Royal Wilcox Community Center Building is to be considered it has be ran as a loss revenue. A resolution will need to be adopted on how to use the money. MAT said that CARES money can be put into an interest bearing account. If Sunrise does not use the money, Sunrise can keep the interest.

Job Descriptions: Finalizing job descriptions which will need to be looked at by the Sunrise Township Attorney.

Employee Policy: Finalizing employee policy which the Sunrise Township Attorney has reviewed.

River Road / Mill Street: Cristina Mlejnek discussed that an alternative trail next to River Road / Mill following the existing alignment doesn't fit next to the road. The alley was also looked at and to the west. Cristina Mlejnek is going to check on an alternative route with state aide. There was a topographic survey completed. A citizen was asking to have a survey stake put in on property line. Property line survey was discussed. Engineer Mlejnek indicated that the property is not going to be encroached on and if needed a stake could be placed in the future. The engineer is going to identify where the right of way is.

Ferry Road / Snowmobiles: Trail signs are up on Ferry Road. There are 2 spots where the snowmobiles would cross Ferry Road. Placing a cement pad on the 2 crossing areas in the future was discussed. There is an easement that states that the Township is responsible for plowing and the State is responsible for maintaining the road. Jeske Noordergraaf read an e-mail from Wild River Snowmobile Club Representative Mark Johnson, who maintains the trails. Ferry road speed limits were discussed. There's a 30 MPH sign in the park which is supposed to be 20 MPH which will be replaced Jeske Noordergraaf talked with 2 property owners for possible alternative snowmobile trails. Jeske Noordergraaf will speak with Kris at Wild River Park for possible alternative trails and / or removing additional trees.

Items to be discussed for the January 2022 meeting:
Amendment / Easement: Speed limit variance has been taken care of.
Clear zone is established
Closures – needs clarification
Protecting unpaved portion (north of parking lot) – need clarification

Add: Horse use
Snowmobile use: To be Determined – needs clarification
Deer Hunting: needs clarification

Country Mutual Insurance Reimbursement Update: All paperwork for the audit will be completed by the end of December 2021. Sunrise Township is still waiting for reimbursement.

Shared Driveway off Wilcox Road update: Property owner was going to get a bid from Don Bluhm. No contact has been received by property owner.

CenturyLink Invoice for Damage to Mower: Treasurer Karen Anderson sent invoice.

Mailbox on center of road on 360th: Mailbox is still in center of driving surface. Owner placed new post, but has not moved the mailbox.

Board Member Meetings:
Dan Kaiser: Regular Meeting, webinar.
Eric: Absent
Jeske: Regular Board Meeting, met with Patty Perrault Chisago County, Ferry Road
Mark:.Regular Board Meeting
Pete: Regular Board Meeting, Ferry Road

Maintenance Update: People are plowing snow across the road. Sheriff office said that they would help with the enforcement of ordinance violations. Clerk to send post card to the Citizens of Sunrise Township to give a friendly reminder to not plow snow plowing across the road and swinging mailbox ordinance.

Motion by Dan Kaiser, second by Pete to adjourn at 9:35 p.m. Motion carried.

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Clerk Wendy S. Kowalke Mark Osland, Chair