

**Regular Meeting Sunrise Township  
Thursday, May 16, 2024  
Royal Wilcox Community Center**

Carl Peter “Pete” Johnson called the Regular Sunrise Township Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

**Board Members Present:**

Carl Peter “Pete” Johnson, Chair  
Mark Osland, Vice Chair  
Jeske Noordergraaf  
Greg Strom  
Adam Grobove III

Treasurer: Karen Anderson  
Clerk Sub: Jeanette Peterson filling in for  
Wendy Kowalke (absent)  
Engineer: Cristina Mlejnek, P.E.  
Maintenance: Troy Montague

**Others Present:**

Renee Lupien	Dave Kadlec	Brandy Shultz
Kip Rydberg	Peggy Pearson	Lynn Wolleat
Charlotte Wilcox	Eric Leivian	

**Approve Agenda:** Motion by Mark Osland, second by Adam Grobove III to approve the agenda adding driveway permits under New Business. Motion carried.

**Meeting Minutes:** Motion by Jeske Noordergraaf, second by Greg Strom to accept the April 2024 meeting minutes. Motion carried.

**Clerk Update:** Chair Carl Peter “Pete” Johnson informed the Town Board that all tablets are updated. Carl Peter “Pete” Johnson informed the Town Board that Scott Lund did not understand how the SSD works so “Pete” had a phone conversation with Scott Lund explaining how an SSD works.

**Treasurer Report:** Motion by Mark Osland, seconded by Greg Strom to approve Treasurer Anderson’s report with claims list 7339 through 7369. Motion carried.

Treasurer Anderson reported that the Presidential Primary report and the ARPA report have been completed. Treasurer Anderson placed Equipment Fund of \$27,000 into a CD at an interest rate of 4.92% for 7 months. Renewal date is 11/22/24.

Jeske Noordergraaf contacted Treasurer Anderson and informed her not to take the Park Fund of \$20,605.34 and put it in a CD, because they are going to be working on fixing up the park so they may need to use some of the money.

Jeske Noordergraaf asked Treasurer Anderson about insurance on the new town hall. Greg Strom informed the Town Board that the new town hall is under Walter’s Insurance until completed then we start covering it under our insurance.

Greg Strom informed the Town Board that they purchased some Styrofoam at Menards that was needed for the New Town Hall and was charged on the Menards credit card.

**Driveway Permits:** Jeske Noordergraaf spoke with Diane in Chisago County Zoning regarding issuing driveway permits. They decided it was best if the Chisago County Zoning office turned the driveway permits back over to the township along with the blue signs. So, residents within Sunrise Township will now apply for any driveway permits through the Sunrise Township. Troy Montague suggested that the driveway application be available in a pdf format on the Sunrise Township website. There also needs to be information on the cost of blue address signs which are required.

**Sno Barons Liquor Renewal:** Sno Baron's Snowmobile Club presented a Temporary Liquor License renewal for the event of September 6, 7, & 8<sup>th</sup>, 2024 for approval. Greg Strom informed the Town Board that the permit should only be approved for Sept. 7 & 8, 2024 (2 days) since the current CUP permit, they have is only for a 2-day event not a 3 day event. After some discussion a motion was made by Mark Osland, seconded by Jeske Noordergraaf to approve the Temporary Liquor License modifying it for only September 7<sup>th</sup> & 8<sup>th</sup>, 2024 (2 days) due to the CUP permit is for only 2 days. Motion carried. Carl Peter "Pete" Johnson informed the Sno-Baron's Snowmobile Club representative that if they get their CUP permit modified to include September 6<sup>th</sup>, 2024, to come back.

**ROW Permit:** ECE Representative – Jeske Noordergraaf informed the Town Board that a representative was not going to attend because they did a study and to come into an area with high-speed internet, they require a 40-45% interest and they only received 10% interest within Sunrise Township, so they are going to hold off and reevaluate after 2028.

**Employee Law Seminar Update:**

Adam Grobove III – Very informative.

**FYI Possible Park Committee (Travis Wallgren – June Agenda):**

Adam Grobove III informed the Town Board that he has been reaching out to Chisago County to see if there are some grants available that Sunrise Township could apply for to improve our park. Jeske Noordergraaf informed the Town Board that Chisago County does have about \$30,000 available for park improvements and they will share some of those funds with us once we have a plan in place.

**Board of Equalization Meeting Minutes Approval:**

A motion was made by Jeske Noordergraaf, seconded by Mark Osland to approve the Board of Equalization meeting minutes. Motion carried.

**Tables:** Jeske Noordergraaf informed the Town Board that a wedding venue is selling their tables and chairs. They have 10 -30" round tables @ \$25.00/ea. and 100 chairs @\$5.00/ea. If we were to purchase all the tables and chairs the total amount would be \$750.00 and they are willing to store them until we need them. After some discussion a motion was made by Mark Osland seconded by Adam Grobove III to proceed with the purchase of both tables and chairs. Motion carried. The venue will send an invoice.

**Citizens Forum:** Peggy Pearson questioned why the 2023 Annual Meeting Minutes have not been completed and posted on the website. Carl Peter “Pete” Johnson will check with Wendy Kowalke on this issue.

**Sunrise Township Website:** Charlotte Wilcox informed the Town Board that there was some incorrect information on the spreadsheet they were given last month and Breakwall Digital is the highest cost after the correction. Charlotte Wilcox feels that both Breakwall Digital and Well Optimized are compatible but would recommend going with Well Optimized due to the cost difference. After reviewing the corrected spreadsheet, the Town Board decided to withdraw their motion made at the April meeting to go with Breakwall Digital and a motion was made by Jeske Noordergraaf, seconded by Mark Osland to go with Well Optimized. Motion carried. Charlotte Wilcox will reach out and work with Becky Canaday on getting the process started.

**Sunrise Township New Logo:** Charlotte Wilcox handed out a printout of several different logos. The Town Board gave her some of their opinions of what they like and dislike. Place on June’s agenda.

**Sunrise Township – New Town Hall:**

Greg Strom reported that the building is at a standstill right now. Next step is to put plumbing in the floor and the contractor is waiting to receive the state permit, as soon as they receive that permit, they can proceed.

***Insulation:***

St. Croix Insulation bid came in at \$9,465.00.

Brian’s Insulation bid came in at \$13,583.00.

The above bids cover insulating exterior walls, interior walls, attic, and foam all windows and doors.

***Motion made by Greg Strom, seconded by Carl Peter “Pete” Johnson to accept St. Croix Insulation bid. Motion carried.***

**Citizens Committee update on Current Town Hall (located off River Road):**

Jeske Noordergraaf spoke with Chisago County about testing for asbestos and the estimated cost from VCI environmental would be approximately \$900-\$1,100 to get the samples and have them tested.

Threshers will decide at their Annual meeting on Sunday (May 19<sup>th</sup>, 2024) whether they are going to move forward with the project.

Jeske Noordergraaf and Greg Strom are working on getting an estimate on demolition costs.

Adam Grobove III received an estimate over the phone to demolish and dispose of asbestos of \$25,000-\$27,000.

Jeske Noordergraaf made a motion to call a Special meeting and let the citizens decide what should be done with the building, Motion failed. No action was taken. Place on June’s agenda.

**Road Tour Update:**

Jeske Noordergraaf reported that the roads are in great shape and ditches are all clean.

Carl Peter “Pete” Johnson reported that Pastor Dave has turned in his time sheet for the road tour of 5 hours and 90 miles. A motion was made by Carl Peter “Pete” Johnson, seconded by Adam Grobove III to pay Pastor Dave for a total of \$191.50. Motion carried.

**Computer concerns:**

Treasurer Karen Anderson needs to talk with our computer support company, Computer Wrangler, as Karen Anderson has an issue with saving data.

**Maintenance Update:**

Ordered 50 tons of road salt on state bid at \$86.20/ton. Graveling has been completed, we were under budget. Chloride came in and we are on the list for June 24, 2024. Chisago County is going to be putting speed trailer on Wilcox next week. There was a small second of shouldering on Olson Road completed. We talked about shouldering Wilcox, received a quote from Kip Rydberg & Sons for \$92,297.00 using recycled concrete to bring the material up to the tar level. No action was taken.

Greg Strom informed the Town Board that we need to Thank the Youth group from Pastor Dave’s church for cleaning up the ditches along County Road 9.

Troy Montague informed the Town Board that he will be gone for the next 2 meetings.

**Board Member Meetings:**

Adam: regular meeting, CCATO, Bd of Equalization, road tour, County Commissioners mtg, employment law seminar @ split rock

Greg: regular meeting, Bd of Equalization, planning commission, road tour

Jeske: regular meeting, CCATO, Bd of Equalization, road tour, ECE mtg

Pete: regular meeting, CCATO, Bd of Equalization, road tour

Mark: regular meeting, Bd of Equalization, road tour, Channel 5 interview

Other Items: Adam Grobove III suggested we put North Branch recycling information on the website.

Motion by Jeske Noordergraaf, second by Mark Osland to adjourn at 8:52 p.m. Motion carried.

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Substitute Clerk Jeanette Peterson  
Signed: Wendy S. Kowalke, Clerk

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Carl Peter “Pete” Johnson, Chair