

**Regular Meeting Sunrise Township
Thursday, April 18, 2024
Royal Wilcox Community Center**

Carl Peter “Pete” Johnson called the Regular Sunrise Township Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

Board Members Present:

Carl Peter “Pete” Johnson, Chair
Mark Osland, Vice Chair
Jeske Noordergraaf
Greg Strom
Adam Grobove III

Treasurer: Karen Anderson
Clerk: Wendy S. Kowalke
Engineer: Cristina Mlejnek, P.E.
Maintenance: Troy Montague

Others Present:

Lynn Wolleat	Dave Kadlec	Jeanette Peterson
Kip Rydberg	Peggy Pearson	Connie Grobove

Approve Agenda: Motion by Mark Osland, second by Jeske Noordergraaf to approve the agenda moving Cristina Mlejnek to just after Board of Equalization agenda item. Motion carried.

Meeting Minutes: Motion by Jeske Noordergraaf, second by Greg Strom to accept the March, 2024 meeting minutes with adding additional verbiage for the reasoning of Sunrise Township posting the 45 MPH speed limit under Wilcox Road:

1. Citizen complaints concerning safety for walkers and children
2. The pedestrian use of the roadside for daily walks and exercising
3. Observation of people walking daily and their interaction with vehicle traffic due to the limited shoulder
4. No alternative options for walking such as a trail or sidewalk at this time.
5. Reduce speed in preparation for sharp turns on Wilcox Road.

Motion carried.

Clerk Update: Clerk Kowalke informed the Town Board that the “to all supervisors email” on the website has old emails and at this point Webduck cannot fix the “email to all supervisors” as they do not have access rights. This email option will be removed. Chisago County is looking for Township Maintenance cooperation with for governmental corner markers by providing annual paving project inventory and time table. Chisago County has an abundance of U-Channel posts to offer to townships on a first come first serve basis. Clerk Kowalke informed the Town Board regarding Township Legal Seminars available through Attorney Couri & Ruppi.

Treasurer Report: Motion by Mark Osland, second by Jeske Noordergraaf to approve Treasurer Anderson’s report with claims list 7302 through 7328 with additional claims:

Lynn Wolleat (100 gopher ft. @ \$4.00 a pair)\$400.00

Treasurer Anderson is working on ARPA financial report which is due at the end of April. Treasurer Anderson does not have the SSD expenses report. Treasurer Anderson needs to go to the Sunrise Town Hall and go through files to finish obtaining expenses. Treasurer Anders was able to get the balance of the checking account to reconcile after working with a CTAS trainer from MN Association of Townships (MAT).

Jeske Noordergraaf discussed that MidwestOne Bank has some good CD's available at the moment. Jeske Noordergraaf would like to see Township money earn interest and work harder for the Township. Motion by Jeske Noordergraaf, second by Mark Osland to place Equipment Fund of \$27,000 and Park Fund of \$20,605.34 in 2 separate CD's for a period of 7 months at 4.25%. Treasurer Anderson will put in CD on April 19, 2024. Motion carried.

Jeske Noordergraaf discussed CTAS having a 2nd person entering a second set of books for Sunrise. This was a recommendation from one of our audits and is also recommended by MAT.

Bank Signatures: Bank Signatures complete.

Ferry Road – Tree Removal: There were some trees on the edge of a property owner's property that were going to fall onto Ferry Road and create damage to the blacktop. Troy Montague talked with the property owners and they took care of the trees.

Board of Appeal and Equalization: Thurs., April 25, at 9:30 AM.

ROW Permit – ECE Representative: ECE Representative will be at the May meeting. Jeske Noordergraaf and Cristina Mlejnek had a Teams meeting with ECE. ECE wants to conform to Sunrise Township's right of way standards. ECE is going to lay fiber following where there is current power lines over head or under-ground. ECE will not be installing pedestals. ECE will be installing vaults and orange and white fiber posts to show where lines run. Jeske Noordergraaf and Cristina Mlejnek received maps. ECE is looking to start around September 2024. ECE is partnering with a company called IGT. Sunrise Township will need to figure out a ROW fee. Jeske Noordergraaf reached out to a couple of townships – they don't charge because it would be just passed onto the residents. Jeske Noordergraaf is in agreeance with not charging for the infrastructure. Cristina Mlejnek thought it makes sense to have one application for the infrastructure. Cristina Mlejnek will be in contact and work out the details with ECE. VP Andy Olson will attend May meeting

ROW Permit – Windstream: Jeske responded to Windstream and let them know when Sunrise Township meets.

Road Tour: Sunrise Township will hold the road tour on Saturday, May 11 at 9 AM and Monday, May 13 at 5 PM. Carl Peter "Pete" Johnson will let Pastor Dave know the road tour dates.

Culvert – Troy Montague: 420th culvert had washed out. Troy Montague and Dave Kadlec removed the culvert and filled it in. This project is complete.

Donation Requests:

Motion by Jeske Noordergraaf, second by Greg Strom to approve the following donation request:

Family Pathways (now includes No. Branch Food Shelf and the Refuge)	\$1,500.00
Chisago County Historical Society.....	\$750.00
Seven County Senior Federations.....	\$250.00
Chisago County Ag Society.....	\$300.00
Sunrise Cemetery Association.....	\$100.00
Chisago County Senior Center (Chisago Co. Board on Aging)	\$600.00
Viking Vittles.....	\$500.00

Motion carried.

Note: Sunrise Cemetery own the property and they are their own entity. Discussed that the Sunrise Cemetery Board may need help – no action taken.

Citizens Forum: None

Gravel Bids: Troy Montague obtained gravel bids for 2024. Roads to be graveled in 2024 will be Kost Trail, River Road and Peaceful Valley north of 430th street will use around 3,200 to 3,500 yards of gravel

Gravel bids received:

Kip Rydberg & Sons came in at \$19.47 cy

Bjorklund: \$22.50 cy

Knife River: \$10.25 ton plus \$6 ton for delivery

Motion by Mark Osland, second by Jeske Noordergraaf to accept Rydberg and Sons. Class 5 with a binder will be at the top end. Motion carried.

370th Quote and Nustad: Troy Montague obtained quotes for paving 370th.

Knife River for \$114,000 which is valid for 15 days

Prefer Paving \$168,900

It looks like Knife River would be the better choice if the citizens on 370th accept the bid.

Clerk Kowalke to email Doug Engle and let him know what the quotes came in at.

Sunrise Township Website: Charlotte Wilcox said there are pros and cons for each website.

- Breakwell Digital office is located in two harbors. They are great people to work with. Breakwell is a known entity and do a good job. Negative – they are not part of our community.
- Leslie Rosendahl – Charlotte Wilcox said she never worked with her. They are a lobbyist for townships at the legislature. Their websites use a different platform that Charlotte Wilcox is not familiar with. Websites look nice. Websites are not as professional as others.
- Becky Canaday – from Taylors Falls. Websites are nice. Her initial cost is the highest. Ongoing monthly fees are in line with other bidders.

Charlotte Wilcox mentioned one thing that is important for Sunrise to consider is that if Sunrise needs to use a different company that someone can easily take it over. This is the problem with Webduck – anything that needs to be done they have to do it.

Motion by Carl Peter “Pete” Johnson, second by Adam Grobove III to go with Breakwell with one opposed, Jeske Noordergraaf, Motion carried.

Sunrise Township – New Town Hall – CR 9 including subcontracts: Greg Strom reported that the trusses are up, next week will finish up roof steel and soffits and wall steel. Picking up windows next week. Greg Strom said that the way the gravel is at the site, would like foundation insulation done before the foundation is done.

Electrical:

Carl Peter “Pete” Johnson and Greg Strom put together an electrical plan. Carl Peter “Pete” Johnson and Greg Strom spoke with Dan Schmidt of Scandia Electric to make sure there will be outside electric, outside faucets, and a pole on the south side for possible light.

Scandia came in at \$35,580.00

Sogaard Electric – does not include outside service to outside and came in at \$35,000.00

Motion by Greg Strom second by Carl Peter “Pete” Johnson to accept Scandia Electric. Motion carried. There is no down payment needed.

Concrete:

Lutz: Ground and polish floor came in at \$19,850.

Gopher: \$19,950.

Motion by Greg Strom, second by Adam Grobove III to accept Lutz Bid. Motion carried. No down payment needed..

Citizens Committee update on Current Town Hall (located off River Road): Jeske Noordergraaf reported that Almelund Threshing Company is very interested in the building. They would like to move forward as soon as possible if funds can be raised. The Town Hall cannot be moved until after the 2024 primary and general elections are complete. Jeske Noordergraaf would be in favor of appropriating funds that would be spent by Sunrise Township to take the building down to Almelund Threshing to move the building to the Almelund Threshing grounds. Threshers believe it would cost around \$160,000 to make the building usable. The Threshers would like to move this during the winter of 2024/2025.

Greg Strom will talk with Jack to get a quote.

Mike Armstrong bid at \$27,225.00 and would contract out the asbestos demolition. This bid includes an estimate for asbestos demolition.

Jeske Noordergraaf would like to possibly contribute about \$40,000 out of Township funds.

Greg Strom would like to see one or 2 more quotes.

Discussion took place regarding the citizens wanting to preserve this historic building, the sentimental value.

The Citizens Committee may also help raise money for the preservation of the building. Place May agenda.

Closed meeting procedure: In order to hold a closed meeting a member of the Board and the Chair have to agree to have a closed meeting or the Board has to agree and vote to hold a closed meeting.

Noise Ordinance Signage: Jeske Noordergraaf reported that Mn/DOT will install the signs.

New Logo: Place on May agenda.

Township Computer Concerns: Troy Montague and Karen Anderson have OneDrive set up on their computers. Clerk Kowalke to finish setting up the Clerk computer next week.

Fire Proof File Cabinets: 2 were picked up at the surplus store. Sunrise is placed on the list at Surplus Services for more fire proof cabinets.

Wilcox Road 45 MPH Signage: Troy Montague ordered signs.

Maintenance Update: Olson Road signs of 45 MPH signs are gone. Ferry Road – Troy Montague will put up more no parking signs by cemetery. Ford truck had to go back in shop with another def system problem – work is done. Maintenance has been grading. Graveling will begin the first week of June, chloride will be 2nd or 3rd week of June. Envirotech won the bid at \$1.48 a gallon. We use about 63,000 gallons.

Board Member Meetings:

Adam: regular meeting, CCATO, Commissioners mtg, training

Greg: regular meeting

Jeske: reg. mtg, CCATO, 2 town hall mtgs

Pete: regular, mtg w/ electric and concrete

Mark: reg. mtg,

Other Items: Adam Grobove III reported that the City of North Branch is being considered for defense technologies that include a chemical plant. Chisago Co. Administrator had to testify at Legislature so North Branch could have that business. Legislature is in flux on the marijuana sales.

Motion by Jeske Noordergraaf, second by Mark Osland to adjourn at 9:15 p.m. Motion carried.

Clerk Wendy S. Kowalke

Carl Peter “Pete” Johnson, Chair