

**Regular Meeting Sunrise Township - Corrected**  
**Thursday, July 15, 2021**  
**Royal Wilcox Community Center**

Vice Chair Carl Peter “Pete” Johnson called the Regular Sunrise Township Board Meeting to order at 7:01 p.m. Pledge of Allegiance was recited.

**Board Members Present:**

Mark Osland, Chair (absent)  
Carl Peter “Pete” Johnson, Vice Chair  
Jeske Noordergraaf  
Dan Kaiser  
Eric Leivian

Treasurer: Karen Anderson (absent)  
Clerk: Wendy S. Kowalke  
Engineer: Cristina Mlejnek, P.E.  
Maintenance: Lynn Wolleat

**Others Present:**

Peggy Pearson                      John Waldorf                      Katie Waldorf  
Wayne Blodgett                      Joshua McDuffie, Country Mutual Insurance

**Approve Agenda:** Motion by Eric Leivian, second by Dan Kaiser, to accept the July 2021 agenda. .  
Motion carried.

**Meeting Minutes:** Motion by Dan Kaiser, second by Eric Leivian to approve the June 2021 minutes.  
Motion Carried

**Clerk Update:** Couri and Ruppi holding legal seminars, District 7 Meeting to be held Thursday, August 12, 2021 – can join by zoom. Sunrise Night Out post cards ready and being sent out.

**Treasurer Report:** Treasurer Karen Anderson Absent. Board Member Eric Leivian went over the Treasurer report. Motion by Eric Leivian, second by Dan Kaiser to approve claims list 6351 through 6370 with additional claims as follows to include Sunrise Planning Commission Members meeting pay Members: Charlotte Wilcox, Greg Strom, Tyler Richter, Ted Krause, Tom Chaklos. :  
Motion Carried.

The Sunrise Board would like to Rename Security Camera to Security Camera / Electric.

**Fire department \$1,000 donation:** Wayne Blodgett from the North Branch Fire Department presented Sunrise Town Board will a \$1,000.00 donation. Motion by Dan Kaiser, second by Eric Leivian to accept the \$1,000.00 donation. Motion by Dan Kaiser, second by Eric Leivian to approve the 2021-07-15-01 Resolution.

RESOLUTION NO. 2021-07-15-1  
SUNRISE TOWNSHIP  
CHISAGO COUNTY, MINNESOTA  
RESOLUTION ACCEPTING DONATION

**WHEREAS**, Sunrise Township is authorized to accept and maintain donations of real and personal property pursuant to Minnesota Statutes section 465.03 for the benefits of its citizens; and

**WHEREAS,** The following entity has offered to contribute the donation set forth below to the Township:

North Branch Fire Relief Association (license Number 92238), PO Box 425, North Branch, MN 55056 for \$1,000.00.

Contributions will not be used for a pension or retirement fund.

**WHEREAS,** All such donations have been contributed to the Township for the benefit of its citizens, as allowed by law; and

**WHEREAS,** The Township Board finds it is appropriate to accept the donation(s) offered.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF SUNRISE TOWNSHIP, CHISAGO COUNTY, MINNESOTA, AS FOLLOWS:**

1. The donation described above is accepted and shall be used in accordance with noted terms or conditions either alone or in cooperation with others, as allowed by law.
2. The Town Clerk is hereby directed to acknowledge to the donor the Towns acceptance of the donors donation.

Adopted by the Town Board of Sunrise Township on July 15, 2021.  
Sunrise Town Board thanked Mr. Blodgett for the generous donation.

**John and Katie Waldorf – CUP Rezoning home for Educational Homestead:** Take 4 bedroom house and hold classes in the workshop. The intent is to use 3 of the bedrooms in the house to use for lodging just for students that are taking classes. Restricted to the weekend. Class sizes would not exceed 10 and no more than 6 people if they are stay in the house. Motion by Eric Leivian, second by Jeske Noordergraaf to accept the CUP with no recommendations.

**Country Mutual Insurance – Joshua McDuffie:** Joshua McDuffie explained that somehow the operating expenditures have been left at \$84,100 and should be \$600,000 over the years. Country Mutual is going to incrementally get Sunrise the operating expenses of \$600,000. Country Mutual cannot go back to try to recoup lost expenditures. Jeske Noordergraaf sent the 2020 Country Mutual Policy to MN Association of Townships to compare policies. Employment practice liability back to September, 1995 through Country Mutual. Retroactive coverage dates back to 1987 with Country Mutual Insurance. Motion by Carl Peter “Pete” Johnson, second by Eric Leivian to pay Country Mutual Insurance \$7,003.54. Motion carried. Sunrise Township will continue to talk with MN Association of Townships to see what their policy provides for comparison.

**Sunrise Night Out:** Dan Kaiser got hot dogs, buns, chips, smores. Carl Peter “Pete” Johnson kool aide and water from McDonalds. Clerk Kowalke to purchase bikes and helmets for the kids drawing. Pastors Stertz is willing to provide a dunk tank, ice cream bars and games. Chisago County Police presents will have a squad car and drone. Fire trucks will also be there.

**CenturyLink Bill for damage to mower:** CenturyLink is sending paperwork to fill out.

**Citizens Forum:** Name Removed (-----) A Citizen was wondering if High Speed Internet could be paid off in advance. It was explained that property owners cannot pre-pay high speed internet at this point because this is all under a bond. *Additional verbiage added: Letter went out to the citizens on 04-24-2017 stating that pay-off options 1 and 2 were to be received no later than 5:00 p.m. on May 8, 2017.*

**New American Relief Fund:** Dan Kaiser will look into when the application is due.

**Job Descriptions:** Maintenance job description is ~~complete~~ / treasurer is in progress,

**Employee Policy:** Clerk Kowalke to get Eric Leivian the vacation schedule *add: from Chisago County Employee Manual.* Vacation time and payout and maximum accumulative vacation to be looked at.

**River Road / Mill Street:** While working on the application it was decided to add an alternate for a bituminous trail, and that increased the estimated construction cost to where 20% (engineering) increased to \$54,130. A Work Order was prepared with \$54k and provided for internal review. There was concern about getting a project of this size completed to State-standards for 20%. The larger the project, the lower the soft costs by economies-of-scale. 25% is oftentimes applied to smaller projects, and 25% of the current construction cost estimate is \$67,700. A draft Work Order for Engineering Services for River/Mill in the amount of \$60,000 (Not to Exceed) is provided for consideration. This more or less splits the difference between 20% (\$54.1k) and 25% (\$67.7k) of estimated construction

Motion by Jeske Noordergraaf, second by Eric Leivian to approve \$60,000.00 for River Road / Mill Street. Motion carried.

**Ferry Road:** Work order signed. DNR is concerned with oak wilt and northern long-eared bats. Completion date is looking to be the end of September, 2021. DNR says we can start removing the trees after August 15, 2021.

**Internet to Building:** *Add: Eric Leivian will install internet equipment* ~~Installation is scheduled for next week.~~

**Web-site:** Comments and concerns tab is up and running.

**Follow-up Items:**

**Pump:** Has not been sold.

**Town Hall Basement and Insulating:** Lynn Wolleat stated it is just about done.

**Electricity to New Pole Building:** Carl Peter "Pete" Johnson said the cost of the directional bore Ferry Road, trench along the north property line and set a pad mount transformer off the NE corner of the existing pole building is \$10,452.83. This cost does not include any restoration or electrician charges for getting the wire from the building to the pad mount transformer.

Motion by Eric Leivian, second by Jeske Noordergraaf to get the electric to the salt shed. Motion carried. .

**Security Camera:** Dan Kaiser will get costs for NVR.

**Board Member Meetings:**

Dan Kaiser: CCATO, Regular Meeting

Eric: Employee handbook meeting, Regular Board Mtg., CCATO

Jeske: Regular Board Meeting, CCATO

Mark: Absent

Pete: Regular Board Meeting, CCATO, Employee Handbook Meeting

**Maintenance Update:** Chloride is complete. Need to replace Gerald Bjork for a 3<sup>rd</sup> snow plow person.

Motion by Eric Leivian, second by Carl Peter “Pete” Johnson to adjourn at 9:04 p.m. Motion carried.

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Clerk Wendy S. Kowalke

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Mark Osland, Chair