

**Regular Meeting Sunrise Township
Thursday, March 11, 2021
Royal Wilcox Community Center**

Carl Peter “Pete” Johnson called the Regular Sunrise Township Board Meeting to order at 7:05 p.m. Pledge of Allegiance was recited at the Board of Canvass Meeting just prior to Regular Town Board Meeting.

Officer Oath was taken for Mark Osland and Dan Kaiser and signatures obtained on Oath paperwork on March 11, 2021.

Board Members Present:

Mark Osland, Chair

Carl Peter “Pete” Johnson, Vice Chair

Jeske Noordergraaf

Dan Kaiser

Eric Leivian

Treasurer: Karen Anderson (absent)

Clerk: Wendy S. Kowalke

Engineer: Cristina Mlejnek, P.E. (absent)

Maintenance: Lynn Wolleat

Others Present:

Charlotte Wilcox

Ted Krause

Greg Strom

Peggy Pearson

Approve Agenda: Motion by Eric Leivian, second by Dan Kaiser to accept the March 2021 agenda – Remove one Iris Avenue on follow-up items as it is on the regular agenda. Motion carried.

Annual Meeting: Pastor Stertz offered the Annual meeting. Motion by Carl Peter “Pete” Johnson, second by Dan Kaiser to accept Pastor Stertz’s offer of using the Sunrise Bible Church for the 2021 Annual meeting to be held on Thursday, May 13, 2021 at Sunrise 7:00 PM.

Appoint Chair: Motion by Eric Leivian, second by Dan Kaiser to appoint Mark Osland as Chair. Hearing no other nominations, Motion carried.

Appoint Vice Chair: Motion by Jeske Noordergraaf, second by Dan Kaiser Carl Peter “Pete” Johnson as Vice Chair. Hearing no other nominations, Motion carried.

Appoint Planning Commission Members: Motion by Mark Osland, second by Dan Kaiser to Tyler Richter to fill remaining one year vacancy and reappoint Charlotte Wilcox, Greg Strom, Ted Krause and Tom Chaklos as Planning Commission Members to their appropriate 3 year terms. Motion carried.

Meeting Minutes: Motion by Jeske Noordergraaf, second by Carl Peter “Pete” Johnson to approve the February 2021 minutes. Motion Carried.

Clerk Update: Paperwork for reimbursements for 911 blue signs and driveway permits turned into Chisago County Zoning.

Treasurer Report: Treasurer Anderson was absent. Supervisor Eric Leivian went over the Treasurer report. Motion by Dan Kaiser, second by Eric Leivian to approve claims list 6256 through 9275 with no additional claims. Motion carried.

Confirm Township Bank: Motion by Dan Kaiser, second by Eric Leivian to continue using MidwestOne Bank. Motion carried.

Iris Avenue No Parking Ordinance: Motion by Carl Peter “Pete” Johnson, second by Eric Leivian. Motion carried.

ORDINANCE NO. 2020-03-11-1
ORDINANCE REGULATING PARKING ON IRIS AVENUE

The Board of Supervisors of the Town of Sunrise hereby ordains:

Section 1. Definitions. For the purpose of this Ordinance, the following terms shall have the meaning given:

- a. *Park:* for purposes of this Section the term “Park” includes the terms stand, standing, stop and stopping.
- b. *Town:* Sunrise Township.
- c. *Vehicle:* car, boat, truck, van, bus, trailer, camper (whether motorized or not), wagon, motorcycle, commercial vehicle, snowmobile or other object or piece of equipment.

Section 2. Parking Prohibition. No person or party shall park or allow to be parked any vehicle on Iris Avenue between 450th Street and 460th Street.

Section 3. Enforcement. The Town Board, the Board’s designee, or any duly licensed and appointed law enforcement officer of the State of Minnesota or its political subdivisions may enforce this Ordinance.

Section 4. Penalty. A person authorized to enforce this Ordinance is hereby authorized to ticket and/or remove any offending vehicle. The vehicle shall be towed and stored at owner’s own expense. In addition to forced removal of the vehicle, violations of this Ordinance shall constitute a petty misdemeanor as defined by Minnesota Statute § 609.02, Subd. 4A as from time to time amended, including the cost of prosecution, and shall be punishable by a fine of \$50. Each day a violation shall occur shall constitute a separate violation.

Section 5. Severability. If a court of proper jurisdiction shall find any portion of this Ordinance unconstitutional or otherwise invalid, all remaining provisions shall remain in effect and shall not be affected by the ruling on the invalid section.

Section 6. Effective Date. This Ordinance shall be effective upon passage and publication in summary fashion in the official Township newspaper.

Section 7. Repealer. All prior ordinances to the extent that they are inconsistent with the terms and provisions of this Ordinance, shall be deemed repealed after the effective date of this Ordinance with regard to those inconsistent terms and provisions.

Adopted by the Town Board of Supervisors on this 18th day of March 2021.

Confirm Township Paper: Motion by Dan Kaiser, second by Eric Leivain to accept Chisago County Press for legal paper. Motion carried.

Confirm Posting Place for Township: Motion by Eric Leivian to move posting area to Royal Wilcox Community Center. After discussion Eric Leivian retracted first motion. Motion by Eric Leivian, second by Carl Peter “Pete” Johnson to keep posting area at the Old Town Hall. Motion carried.

Clerk Kowalke to research new posting box as the old one is very weathered.,

New Business:

Commissioner Report: Commissioner Rick Greene not present.

Local Board of Appeal and Equalization Date: Thursday, April 29, 2021 at 9:30 AM

Citizens Forum: NONE

Old Business:

Job Descriptions: Place on April Agenda.

Employee Policy: Place on April Agenda.

Group Life & Disability Program: Place on April Agenda.

Outside Audit Update: Information requested was to be sent by Friday, March 5, 2021. The goal is to be complete at the end of March, 2021.

LRIP Mill St. / River Road: LRIP application was submitted and receipt confirmed. Awards to be announced in May.

Gravel Plan: Lynn Wolleat to provide roads to be graveled and gravel specs. Obtain bids for gravel. Motion by Mark Osland, second by Eric Leivian to obtain bids for 8,000 yards of gravel with Sunrise Township specs with Lynn Wolleat to provide roads to be graveled. Motion carried.

Follow-up Items:

Pump: Jeske Noordergraaf to research pump for possible sale. April agenda.

Lowden Culvert: No action taken. Legally Sunrise Township cannot replace a private culvert.

Drainage by 475th and James: Putting in 2 culverts and clean the ditching. An additional 2 culverts will be replaced on James Avenue for a total of 4 culverts.

Testing on 460th Street Culverts: The Sunrise Board is questioning if bill from American Engineering in the amount of \$972.00 for 460th culvert will be reimbursed to Sunrise Township.

Electricity to New Pole Building: Sunrise Town Board approved electricity to new pole building in the Spring of 2019. Lynn Wolleat will contact power company to have electricity installed.

SSD: Motion by Carl Peter “Pete” Johnson, second Jeske Noordergraaf to reimburse 2 citizens for SSD that have prepaid and were inadvertently charged on their taxes. Motion carried.

Internet to Royal Wilcox Building: Motion by Carl Peter “Pete” Johnson, second by Mark Osland to set up WI-FI extender from the maintenance building to the Royal Wilcox Building. Motion carried.

Town Hall Basement and Insulating: Lynn Wolleat and Steve Forner to install basement insulation at Royal Wilcox Community Center.

Board Member Meetings:

Dan Kaiser: Regular Board mtg.

Eric: Regular Mtg., Job Descriptions and Employee Policy

Jeske: Regular Board Meeting, CCATO, Conference Accounting Meeting

Mark: Regular Board Meeting, CCATO, Interview with Auditor

Pete: Regular Board Meeting, CCATO, Job Descriptions and Employee Policy

Maintenance Update: Lynn Wolleat talked with Shane from the City of North Branch to piggyback off North Branch bidding for Chloride and crack filling to keep costs down. Some roads should be sealed coated. Send e-mail to Engineer to look at Sunrise Township black topped roads to be assessed for sealed coated. Additional Items: Ferry Road: COI still on the way from New Look.

Motion by Eric Leivian, second by Carl Peter “Pete” Johnson to adjourn at 8:35 p.m. Motion carried.

Clerk Wendy S. Kowalke

Mark Osland, Chair