

**Regular Meeting Sunrise Township
Thursday, November 19, 2020
Royal Wilcox Community Center**

Carl Peter “Pete” Johnson called the Regular Sunrise Township Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

Board Members Present:

Carl Peter “Pete” Johnson, Chair
Jeske Noordergraaf, Vice Chair
Gerald Bjork
Eric Leivian
Mark Osland (absent)

Treasurer: Karen Anderson
Clerk: Wendy S. Kowalke
Engineer: Cristina Mlejnek, P.E.
Maintenance: Lynn Wolleat

Others Present:

Patricia Peters
Eric Bauman

Approve Agenda: Motion by Eric Leivian, second by Jeske Noordergraaf accept the November 2020 agenda. Adding Justin Koenig house on Iris Avenue and remove audit report. Motion carried.

Meeting Minutes: Motion by Jeske Noordergraaf, second by Eric Leivian to approve the October 2020 minutes. Motion Carried.

Clerk Update: 911 signs order, addresses obtained from Chisago County GIS web-site and letters to be sent out to property owners that have not paid the \$125.00 sign fee along with a copy of the ordinances. Region 7E Legislative RoundTable on Economic Development to be held on December 17 at 7:00 PM online/telephone format.

Treasurer Report: Treasurer Anderson went over treasurer’s report. Motion by Eric Leivian, second by Jeske Noordegraaf to accept the treasurer’s report as presented with claims list 6162 through 6186. With additional expenditures:

Dane O’Flannagan (21 pair of gopher feet @ \$2.00 per pair).....	\$42.00
Mark Beavens (15 pair of gopher feet @ \$2.00 per pair).....	\$30.00
Hardy Boyce (35 pair of gopher feet @ \$2.00 per pair).....	\$70.00
Eric Bauman (578 pair of gopher feet @ \$2.00 per pair).....	\$1,156.00
Bolton & Menk – Ferry Rd.....	\$386.00
Bolton & Menk – 460 th culvert.....	\$4,973.00
H&L Mesabi Co....	\$3,101.31
Motion carried	

Commissioner Rick Greene Update: Not Present.

Audit Report: Place on December meeting.

Patricia Peters – Paving River: Patricia Peters is requesting Sunrise Township pave River Road from CR9 to Mill Street. Patricia Peters asked why Olson Road got paved. Ms. Peter also asked why 2nd Street got paved. Ms. Peters believes that there is heavy traffic and trucks on the portion of River Road that she is requesting be paved. Patty Peters is willing to contribute funds for help with the survey aspect. Engineer Mlejnek said that 250 feet could be approximately be \$30,000 to \$50,000. It was explained by the Sunrise Board that the blacktop fund is a multiple year plan.

Resolution for Transfer of CARES Fund– Resolution 2020-11-15: Motion by Eric Leivian, second by Jeske Noordergraaf to accept Resolution 2020-11-15 to Transfer CARES Fund

RESOLUTION 2020-11-15

TO TRANSFER EXCESS CARES ACT FUNDS TO ANOTHER GOVERNMENT ENTITIY

WHEREAS, in response to the COVID-19 Pandemic, on March 27th, 2020, the Federal Government enacted the Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act to distribute money to the States and local government to be used as reimbursement for the Township’s COVID-19 related expenses;

WHEREAS, the State of Minnesota received funding from the CARES Act and distributed \$51,700.00 to Sunrise Township, Chisago County, Minnesota from the CARES Act money;

WHEREAS, the State and Federal CARES Act guidance allows the Township to transfer its CARES Act money to another local government for qualifying CARES Act expenditures;

WHEREAS, the Township may transfer property to other units of government under Minn. Stat. 471.85, and other units of government may accept grants or devisees of personal property under Minn. Stat. 465.03;

WHEREAS, Sunrise Township, desires to allocate all or a part of its CARES Act funding to another unit of local government;

WHEREAS, Federal guidance on CARES Act expenditures allows the Township to be reimbursed for their COVID-19 related expenses if the Board of Supervisors reasonably believes the expenses meet the following three criteria:

1. The expense must be necessary in response to the COVID-19 Pandemic’s effect on the Township;
2. The expense was not accounted for in the Township’s budget passed as of March 27, 2020, and could not be funded using a line item, allotment, or other allocation within the budget;
3. The expense was incurred between March 1, 2020, and December 1, 2020.

WHEREAS, the Township finds it in the public interest to transfer its surplus of CARES Act funding to Chisago County,

WHEREAS, the local government provides services or community connections to the township;

NOW, THEREFORE BE IT RESOLVED, Sunrise Township will transfer \$46,564.47 of its CARES Act allocation to Chisago County.

Adopted: November 15th, 2020.

By the Sunrise Township Board

Motion carried.

Meetings: Motion by Jeske Noordergraaf, second by Eric Leivian to conduct Open Meetings by Telephone due to COVID if needed. Motion carried

Job Descriptions: Sunrise Township Board is requesting that the Clerk, the Treasurer and maintenance create a Job Description of their duties (January agenda)

Olson Road Mailbox (Virginia Carlson): No action taken.

Upcoming funding opportunity – LRIP (Local Road Improvement Program): Engineer Cristina Mlejnek will keep the Sunrise Township Board apprised of Local Road Improvement Program (LRIP) funding that may become available. This funding would only cover construction costs and does not include soft costs. Possible up to \$750,000.

Clerk Review: Motion Eric Leivian, second by Jeske Noordergraaf to increase clerk pay by \$100 per month with 3 months of back pay. Motion carried.

Citizens Forum: Patricia Peters is good with the 911 sign installation.

Box Culverts – Lowden: Culverts are not going to be replaced. Mark Beavens informed Jeske Noordergraaf that he called his insurance agent and said that it is wrecking his land because of the water backing up. Sunrise Township is taking no action at this time.

460th Culvert Replacement: Engineer Mlejnek said restoration is being finished up which might need to be done in the spring. Partial pay estimate No. 1 is \$111,183.64.

Ferry Road: New Look is sending a new Certificate of Liability. The DNR is still working on easements.

Coronavirus Relief Funds Application (CARES Grant): Technology items were purchased along with sanitation items for the Township.

No Parking Ordinances (payable offenses or court appearances): Place on December agenda.

Iris Avenue: Mr. Koenig is building a house. He does have a building permit. Mr. Koenig was suppose to come back to Sunrise Township with a plan for his driveway.

Lunzer – Clerk Kowalke to send letter to Mr. Lunzer asking to move his mailbox out of the 370th road surface.

Board Member Meetings:

Gerald: Regular Board mtg., CCATO

Eric: CCATO, Regular Mtg., computer mtg.

Jeske: Regular Board Meeting

Mark: absent

Pete: CCATO, Regular Board Meeting, Computer mtg.

Maintenance Update: Heater in the bathroom was left on at the elections. Spent the day fixing up Kost Trail.

Motion by Eric Leivian, second by Jeske Noordergraaf to adjourn at 8:28 p.m. Motion carried.

Clerk Wendy S. Kowalke

Carl Peter “Pete” Johnson, Chair