

**Regular Meeting Sunrise Township
Thursday, April 16, 2020 – Teleconference Due to Covid-19
Teleconference Meeting**

Carl Peter “Pete” Johnson called the Regular Sunrise Township Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

Board Members Teleconference:

Carl Peter “Pete” Johnson, Chair
Jeske Noordergraaf, Vice Chair
Gerald Bjork
Eric Leivian
Mark Osland

Treasurer: Karen Anderson
Clerk: Wendy S. Kowalke
Engineer: Cristina Mlenjke
Maintenance: Lynn Wolleat (absent)

Others Present Teleconference:

BJ Thorstenson
Patty Peters
Deborah Graleske-Kelleher
Peggy Pearson

Chair Carl Peter “Pete” Johnson moves to hold teleconference meeting for the Thursday, April 16, 2020 meeting due to the COVID19 Stay at Home Order.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	_X_	_____	_____
Supervisor	Jeske Noordergraaf_____	_X_	_____	_____
Supervisor	Eric Leivian_____	_X_	_____	_____
Supervisor	Mark Osland_____	_X_	_____	_____
Supervisor	Gerald Bjork_____	_X_	_____	_____

Resolution Establish the Ability to Conduct Open Meeting by Telephone:

RESOLUTION NO. 2020-04-16-2
RESOLUTION ESTABLISHING THE ABILITY
CONDUCT OPEN MEETINGS BY TELEPHONE

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Executive Order 20-01, “Declaring a Peacetime Emergency and Coordinating Minnesota’s Strategy to Protect Minnesotans from COVID-19,” declaring a peacetime emergency under Minn. Stat. § 12.31, subd. 2.

WHEREAS, the Center for Disease Control has labeled COVID-19 as a pandemic illness.

WHEREAS, COVID-19 poses a risk to the health, welfare, and safety of the public.

WHEREAS, the Minnesota Department of Health has issued guidelines and recommendations to slow the spread of COVID-19 that include limiting social interaction.

WHEREAS, the Township provides important services related to transportation, public safety, economic development, education, and protection of property.

WHEREAS, Minn. Stat. § 13D.021 permits open meetings to be conducted through teleconferencing if:

1. the presiding officer for the governing body finds it not practical or prudent to meet in person because of a health pandemic or an emergency declared under Minn. Stat. Ch. 12;
2. all members of the body participating in the meeting, wherever their physical location, can hear one another and hear all testimony and discussion;
3. members of the public presents at the regular meeting location can hear all discussion, testimony, and votes of the public body, unless attendance at the meeting is not feasible due to health pandemic or emergency declaration;
4. at least one member of the body, chief legal counsel, or chief administrative officer is present at the regular meeting location, unless unfeasible due to health pandemic or emergency declaration; and
5. all votes of the body are conducted by roll call so each member’s vote can be identified and recorded.

WHEREAS, the Township Chairperson finds it is not practical or prudent to hold Township Board meetings in person because of pandemic and public health emergency.

WHEREAS, the Township Board finds that public attendance at a meeting is not feasible due to health pandemic and public health emergency and the Township Board will not have any member, counsel, or administrator present at the regular meeting location.

Now Therefore, Be It Resolved, that the Town Board of Sunrise Township, Chisago County, Minnesota, will conduct meetings through teleconferencing so long as a health pandemic exists or an emergency is declared under Minn. Stat. Ch. 12.

Motion by Carl Peter “Pete” Johnson, second by Eric Leivian to adopt Resolution Establishing the Ability Conduct Open Meetings by Telephone.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson _____	_X_	_____	_____
Supervisor	Jeske Noordergraaf _____	_X_	_____	_____
Supervisor	Eric Leivian _____	_X_	_____	_____
Supervisor	Mark Osland _____	_X_	_____	_____
Supervisor	Gerald Bjork _____	_X_	_____	_____

Adopted this ___16th___ day of ___April___, 2020___.

Motion carried.

Approve Agenda: Motion by Carl Peter “Pete” Johnson, second by Mark Osland to accept the March 2020 agenda. Motion carried.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Meeting Minutes: Motion by Jeske Noordergraaf, second by Gerald Bjork to approve the March 2020 minutes. Motion Carried.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Canvass Board 2020 Minutes: Motion by Jeske Noordergraaf, second by Gerald Bjork to accept the March Canvass Board Meeting minutes. Motion carried.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Clerk Update: Emergency Blue Signs have been ordered. Maintenance to let Clerk Kowalke know the arrival date and installation date for records.

Treasurer Report: Treasurer Anderson went over treasurer’s report. Motion by Carl Peter “Pete” Johnson, second by Mark Osland to accept the treasurer’s report as presented with claims list 6001 through 6022. Motion carried

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Claims to be paid: According to Attorney Steve Fenske that the Chair and Clerk need to attest to Treasurer sign and send checks. Motion by Carl Peter “Pete” Johnson second by Eric Leivian and to attest to have Treasurer Karen Anderson to sign and send checks. Motion Carried.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Another roll call for the second made by Eric Leivian.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Meeting Payment: Motion by Carl Peter ‘Pete” Johnson, second by Mark Osland if a Board Member attended the conference call meeting to be able to participate in the meeting and be able to ask questions. Otherwise, payment for this conference call with MAT will not be eligible.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Commissioner Rick Greene Update: Not Present on Teleconference.

Sno-Barons supporting the issuance of the Temporary Liquor License – Deborah Graleske-

Kelleher: Motion by Carl Peter “Pete” Johnson, second by Eric Leivian to accept the issuance of a temporary on-sale liquor license to Sno Barons Snowmobile Club – Hay Days Event for the following dates of September 11, 12 and 13, 2020.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Motion carried.

Elections: Clerk Kowalke asked for approval for the purchase of hand sanitizer, face masks and gloves for elections. Place masks and plexi-glass on May meeting. Mark Osland can donate some masks for the elections.

Rush City Fire Contract: Fire bill was approved in the treasurer’s report.

Donation Distribution:

Motion by Jeske Noordergraaf, second by Eric Leivian to distribute \$4,000.00 for donations as follows:

Sunrise Cemetery Association.....	\$200.00
Family Pathways Food Shelf.....	\$2,000.00
Chisago County Historical Society.....	\$400.00
Almelund Fire & Rescue	1,000.00
Seven County Senior Federation	400.00

	<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor Eric Leivian_____	<u>X</u>	_____	_____
Supervisor Mark Osland_____	<u>X</u>	_____	_____
Supervisor Gerald Bjork_____	<u>X</u>	_____	_____

Motion carried.

Gravel: Table to May agenda.

Local Board of Appeal and Equalization: Motion by Gerald Bjork, second by Jeske Noordergraaf to hold the Local Board of Appeal and Equalization by teleconference. Jeske Noordergraaf will be at the Town Hall to inform the citizens that this is now a teleconference.

	<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor Eric Leivian_____	<u>X</u>	_____	_____
Supervisor Mark Osland_____	<u>X</u>	_____	_____
Supervisor Gerald Bjork_____	<u>X</u>	_____	_____

Motion carried.

Citizen’s Forum: BJ Thorstenson: Pete indicated that it has to be a minimum of 50 degrees over night – Cristina said Tom at Knife River would like to get going as soon as restrictions are off. Tentatively middle of May. Peggy Pearson – Nothing to input. Deborah Galeske-Kelleher: Olson Road is scheduled for the middle of May. Patty Peters: Sent an e-mail to go to the Supervisors. Reading from 2019 annual meeting minutes. Paving the most heavily traveled roads. West of CR9 is just one block in front of Peters’ ice cream shop. Stepp Mfg wrecked Mill Street with their trucks. She gets Tiller Corporation and Stepp Mfg. traffic. Eric Leivian – River Road is more involved with Tiller Corporation. The second point – Second Street – the church paid for their portion in front. Church was doing renovations and there was drainage problems in front of church. The Board felt it wasn’t appropriate to pave just in front of the church and to benefit the citizens of the road at an extremely low cost. The Board has worked tirelessly to get grants to pave Ferry Road. Eric Leivian feels that these roads have been conducive to the local businesses in Sunrise. Gerald Bjork indicated that this needs to be surveyed.

Mel Wenberg and Dustin Beckman (Culvert Issue – lives near Government Road and Ivy Wood): This is a County Ditch. Lynn Wolleat is going to talk with Chisago County Highway Department to clear this up..

Ferry Road Resolution:

TOWN OF SUNRISE, CHISAGO COUNTY, STATE OF MINNESOTA

RESOLUTION NO. 2020-04-16

**RESOLUTION FOR FERRY ROAD
DESIGN ELEMENT VARIANCE REQUEST**

WHEREAS, on October 18, 2018, Sunrise Township submitted an application for the Department of Natural Resources State Park Road Account Program for improvements to Ferry Road located within Sunrise Township and within Wild River State Park for the benefit of its users; and

WHEREAS, the project limits include Ferry Road from Sunrise Road (CR 9) to the parking lot entrance near the Sunrise River Boat Landing and approximately 140 feet of Olson Road between Sunrise Road (CR 9) and Ferry Road; and

WHEREAS, on February 28, 2019, notification was provided that funding for improvements to Ferry Road was authorized to Chisago County on behalf of Sunrise Township; and

WHEREAS, there exist Minimum Geometric Design Standards as a condition of the funding Program; and

WHEREAS, there exist conditions within the corridor of Ferry Road that impact the ability to meet all design requirements as described in the following:

- Design Speed – There is one horizontal curve outside the Park where the 30-mph design speed is not met. At this location, the curve is approximated to meet a 25-mph design. Refer to attached memorandum (Exhibit A) for additional information. For this situation, a design speed variance is requested.
- Lane and Shoulder Widths (Park) – The average existing driving surface within the Park is 16.5 feet. The minimum requirement for paved surface is 22 feet plus 2-foot gravel shoulders on each side. Refer to attached memorandum (Exhibit A) for additional information. The Park requests lane and shoulder width variances for a 20-foot paved surface and 1-foot gravel shoulders.
- Shoulder Widths (outside Park) – The stormwater impacts require BMPs for increased impervious area greater than one acre. Minimizing shoulder width outside the park from 2-foot to 1-foot will eliminate the trigger for stormwater BMPs (two infiltration basins).

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF SUNRISE AS FOLLOWS:

1. For reasons stated herein and attached Exhibit A, a design speed variance is requested for the horizontal curve which meets 25-mph design.
2. For reasons stated herein and attached Exhibit A, lane and shoulder width variances are requested for Ferry Road located within Wild River State Park.

3. For reasons stated herein and attached Exhibit 1, a shoulder width variance is requested for Ferry Road located outside Wild River State Park.
4. The Township hereby directs the Township Clerk to certify this Resolution, with the attached Exhibit A to the Chisago County Auditor.

BE IT FURTHER RESOLVED, that the Township of Sunrise hereby indemnifies, saves and hold harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of the Project in accordance with Minnesota Rules 8820.9920 and further agrees to defend at their sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting this variance.

Motion by Carl Peter “Pete” Johnson, second by Jeske Noordergraaf. Motion carried.
 Approved by the Town Board of the Town of Sunrise this 16th day of April 2020.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Ferry Road Plan Approval: Approve plans pending state aide approval Motion by Carl Peter “Pete” Johnson, second by Eric Leivian to approve the plans pending State Aide Approval.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Motion carried.

Ferry Road Bid Authorization: Motion by Carl Peter “Pete” Johnson, second by Eric Leivian to approve Ferry Road Bid pending state aide approval

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Motion carried.

Audit: Motion by Eric Leivian, second by Carl Peter “Pete” Johnson to have Jeske Noordergraaf to be the authorized signer for the Audit agreement.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson _____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf _____	<u>X</u>	_____	_____
Supervisor	Eric Leivian _____	<u>X</u>	_____	_____
Supervisor	Mark Osland _____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork _____	<u>X</u>	_____	_____

Motion carried.

Board Member Meetings:

Gerald: none

Eric: none

Jeske: 2 webinars

Mark: none

Pete: none

Maintenance Update: Lynn Wolleat not available

Motion by Gerald Bjork, second by Mark Osland to adjourn at 8:45 p.m. Motion carried.

Clerk Wendy S. Kowalke

Carl Peter “Pete” Johnson, Chair