

**Regular Meeting Sunrise Township
Thursday, May 21, 2020 – Teleconference Due to Covid-19
Teleconference Meeting**

Carl Peter “Pete” Johnson called the Regular Sunrise Township Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

Board Members Teleconference:

Carl Peter “Pete” Johnson, Chair
Jeske Noordergraaf, Vice Chair
Gerald Bjork
Eric Leivian
Mark Osland

Treasurer: Karen Anderson
Clerk: Wendy S. Kowalke
Engineer: Cristina Mlenjke
Maintenance: Lynn Wolleat (absent)

Others Present Teleconference:

Peggy Pearson
Alice Bennett

Vince Bennett

Chair Carl Peter “Pete” Johnson moves to hold teleconference meeting for the May 21, 2020 meeting due to the COVID19 Stay at Home Order.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	_X_	_____	_____
Supervisor	Jeske Noordergraaf_____	_X_	_____	_____
Supervisor	Eric Leivian_____	_X_	_____	_____
Supervisor	Mark Osland_____	_X_	_____	_____
Supervisor	Gerald Bjork_____	_X_	_____	_____

Resolution Establish the Ability to Conduct Open Meeting by Telephone:

RESOLUTION NO. 2020-05-21-1
RESOLUTION ESTABLISHING THE ABILITY
CONDUCT OPEN MEETINGS BY TELEPHONE

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Executive Order 20-01, “Declaring a Peacetime Emergency and Coordinating Minnesota’s Strategy to Protect Minnesotans from COVID-19,” declaring a peacetime emergency under Minn. Stat. § 12.31, subd. 2.

WHEREAS, the Center for Disease Control has labeled COVID-19 as a pandemic illness.

WHEREAS, COVID-19 poses a risk to the health, welfare, and safety of the public.

WHEREAS, the Minnesota Department of Health has issued guidelines and recommendations to slow the spread of COVID-19 that include limiting social interaction.

WHEREAS, the Township provides important services related to transportation, public safety, economic development, education, and protection of property.

WHEREAS, Minn. Stat. § 13D.021 permits open meetings to be conducted through teleconferencing if:

1. the presiding officer for the governing body finds it not practical or prudent to meet in person because of a health pandemic or an emergency declared under Minn. Stat. Ch. 12;
2. all members of the body participating in the meeting, wherever their physical location, can hear one another and hear all testimony and discussion;
3. members of the public presents at the regular meeting location can hear all discussion, testimony, and votes of the public body, unless attendance at the meeting is not feasible due to health pandemic or emergency declaration;
4. at least one member of the body, chief legal counsel, or chief administrative officer is present at the regular meeting location, unless unfeasible due to health pandemic or emergency declaration; and
5. all votes of the body are conducted by roll call so each member’s vote can be identified and recorded.

WHEREAS, the Township Chairperson finds it is not practical or prudent to hold Township Board meetings in person because of pandemic and public health emergency.

WHEREAS, the Township Board finds that public attendance at a meeting is not feasible due to health pandemic and public health emergency and the Township Board will not have any member, counsel, or administrator present at the regular meeting location.

Now Therefore, Be It Resolved, that the Town Board of Sunrise Township, Chisago County, Minnesota, will conduct meetings through teleconferencing so long as a health pandemic exists or an emergency is declared under Minn. Stat. Ch. 12.

Motion by Carl Peter “Pete” Johnson, second by Mark Osland to adopt Resolution Establishing the Ability Conduct Open Meetings by Telephone.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Adopted this ___21st_____ day of ___May_____, 2020_____.

Motion carried.

Approve Agenda: Motion by Carl Peter “Pete” Johnson, second by Mark Osland to accept the May 2020 agenda adding Town Hall Beautification. Motion carried.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Meeting Minutes: Motion by Jeske Noordergraaf, second by Carl Peter “Pete” Johnson to approve the April 2020 minutes. Motion Carried.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Clerk Update: Emergency Blue Signs have been received and installed. Maintenance to let Clerk Kowalke know installation date for records. Place Emergency Blue Signs on June agenda.

Treasurer Report: Treasurer Anderson went over treasurer’s report. Motion by Carl Peter “Pete” Johnson, second by Mark Osland to accept the treasurer’s report as presented with claims list 6023 through 6050. Enos account has been closed at Associated Bank. Motion also includes payment to Amador Fire and Rescue in the amount of \$25,760.97. Move the following amounts to the Blacktop Fund from the Road and Bridge Fund - \$200,000 and the Road Maintenance Fund- \$100,000 to cover Olson Road project. Motion carried

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Claims to be paid: According to Attorney Steve Fenske that the Chair and Clerk need to attest to Treasurer sign and send checks. Motion by Eric Leivian, second by Carl Peter “Pete” Johnson and to attest to have Treasurer Karen Anderson to sign and send checks. Motion Carried.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	<u>X</u>	_____	_____
Supervisor	Jeske Noordergraaf_____	<u>X</u>	_____	_____
Supervisor	Eric Leivian_____	<u>X</u>	_____	_____
Supervisor	Mark Osland_____	<u>X</u>	_____	_____
Supervisor	Gerald Bjork_____	<u>X</u>	_____	_____

Commissioner Rick Greene Update: Not Present on Teleconference.

Amador Plowing Bill: Lynn Wolleat needs to provide information to send snow plowing bill to Amador Township.

County Ditching: Sunrise to send letter to Watershed District regarding Keith Johnson's ditch.

Paving Concern – Patricia Peters: Requested to be placed on June agenda

Ferry Road Grading for Wild River: Sunrise is in the process of purchasing the easement so billing will be discontinued. This is in process with the DNR.

Citizen's Forum: Peggy Pearson would like the Ferry Road graded more regularly until it gets paved in the next couple of months. Alice Bennett regarding Ferry Road wondering if calcium chloride will be placed before paving. They are not in favor of calcium chloride. Lay from CR 9 to the cemetery.

Elections (plexi-glass barrier): Place on June agenda.

Ferry Road Resolution Mn/DOT Master Contract Resolution:

**TOWN OF SUNRISE
CHISAGO COUNTY
STATE OF MINNESOTA
RESOLUTION NO. 2020-5-21-2
RESOLUTION FOR FERRY ROAD (S.A.P. No. 013-600-015)
MnDOT MASTER CONTRACT**

Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That the Township of Sunrise enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Board.
2. That the proper Board officers are authorized to execute such contract, and any amendments thereto.

3. That the Township Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the Township Engineer may execute such work order contracts on behalf of the Township of Sunrise without further approval by this Board.

Approved this 21st day of May, 2020.

Motion by Carl Peter “Pete” Johnson, second by Gerald Bjork. Motion carried.
 Approved by the Town Board of the Town of Sunrise this 21st day of May 2020.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	_X_	_____	_____
Supervisor	Jeske Noordergraaf_____	_X_	_____	_____
Supervisor	Eric Leivian_____	_X_	_____	_____
Supervisor	Mark Osland_____	_X_	_____	_____
Supervisor	Gerald Bjork_____	_X_	_____	_____

STATE OF MINNESOTA MASTER PARTNERSHIP CONTRACT Ferry Road.

**STATE OF MINNESOTA
 MASTER PARTNERSHIP CONTRACT
 MnDOT Contract Number: 1044169**

This master contract is between the State of Minnesota, acting through its Commissioner of Transportation in this contract referred to as the “State” and the Township of Sunrise, acting through its Township Board, in this contract referred to as the “Local Government.” Motion by Carl Peter “Pete” Johnson, second by Jeske Noordergraaf to accept the Mn/DOT Master Contract Number 1044169. Motion carried.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	_X_	_____	_____
Supervisor	Jeske Noordergraaf_____	_X_	_____	_____
Supervisor	Eric Leivian_____	_X_	_____	_____
Supervisor	Mark Osland_____	_X_	_____	_____
Supervisor	Gerald Bjork_____	_X_	_____	_____

Motion carried.

Gravel: Sample testing for gravel had too much sand and very little rock and in the middle of woods and prickly ash. Going to check another.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter “Pete” Johnson_____	_X_	_____	_____
Supervisor	Jeske Noordergraaf_____	_X_	_____	_____
Supervisor	Eric Leivian_____	_X_	_____	_____
Supervisor	Mark Osland_____	_X_	_____	_____
Supervisor	Gerald Bjork_____	_X_	_____	_____

Motion carried.

Olson Road Update: Olson Road paving in complete. Need to get shouldering and striping need to be completed. Recommend payment for the bituminous only.

Audit: Meeting held with Karen Anderson and Jeske Noordergraaf. .

Board Member Meetings:

Gerald: CR 57 & 475th, Gravel, Board of Equalization teleconference

Eric: Board of Equalization teleconference

Jeske: Audit,

Mark: Board of Equalization teleconference

Pete: Denker Plat, Gravel, Board of Equalization teleconference

Flowers: Send Wade Olson a letter to remove artificial flowers be removed.

Museum: Museum needs to be updated once COVID-19 restrictions are lifted.

Cameras: Options were discussed regarding security camera coverage.

Maintenance Update: Lynn Wolleat not available

Motion by Mark Osland, second by Gerald Bjork to adjourn at 8:20 p.m. Motion carried.

		<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor	Carl Peter "Pete" Johnson _____	_X_	_____	_____
Supervisor	Jeske Noordergraaf _____	_X_	_____	_____
Supervisor	Eric Leivian _____	_X_	_____	_____
Supervisor	Mark Osland _____	_X_	_____	_____
Supervisor	Gerald Bjork _____	_X_	_____	_____

Clerk Wendy S. Kowalke

Carl Peter "Pete" Johnson, Chair