

**Regular Meeting Sunrise Township  
Thursday, February 20, 2020  
Royal Wilcox Community Center**

Chair Carl Peter “Pete” Johnson called the Regular Sunrise Township Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

**Board Members Present:**

Carl Peter “Pete” Johnson, Chair  
Jeske Noordergraaf, Vice Chair  
Gerald Bjork  
Eric Leivian  
Mark Osland

Treasurer: Karen Anderson  
Clerk: Wendy S. Kowalke  
Engineer: Cristina Mlenjke  
Maintenance: Lynn Wolleat

**Others Present:**

Commissioner Rick Greene  
Jason Fredlund  
Peggy Pearson  
Gene Fisk

**Approve Agenda:** Motion by Eric Leivian, second by Mark Osland to accept the February 2020 agenda. Motion carried.

**Meeting Minutes:** Motion by Mark Osland, second by Jeske Noordergraaf to approve the January 2020 minutes. Motion Carried.

**Clerk Update:** Update on 2020 Elections.

**Treasurer Report:** Treasurer Anderson went over treasurer’s report. Motion by Eric Leivian, second by Jeske Noordergraaf to accept the treasurer’s report as presented with claims list 5955 through 5974. Motion carried. An audit would approximately cost \$5,800.00. Place audit on March agenda.

**Commissioner Rick Greene Update:** Chisago County approved Transportation Plan. March 5<sup>th</sup> at 7:00 PM Chisago County Planning Commission is discussing solar ordinance. Commissioner Greene went over Chisago County Construction project through 2025.

**Almelund Fire & Rescue:** Jason Fredlund and Gene Fisk representing Almelund Fire and Rescue. ISO Rating dropped from a 7 to a 6. Now have 28 fire fighters. Almelund Fire and Rescue are using a new insurance company which will be a saving of approximately \$6,000.00. North Branch Fire is writing a county-wide grant for the radios and all fire departments are going to piggy-back on North Branch Fire. Almelund started a dive team. Motion by Eric Leivian, second by Jeske Noordergraaf to accept the 2020 Almelund Fire & Rescue Fire contract in the amount of \$51,521.95. Motion carried.

**Ferry Road Resolution:** Motion by Jeske Noordergraaf and Eric Leivian to approve the Resolution for Ferry Road Design Element Variance Request. Motion carried.

**TOWN OF SUNRISE, CHISAGO COUNTY, STATE OF MINNESOTA**  
**RESOLUTION NO. 2020-02-20**  
**RESOLUTION FOR FERRY ROAD**  
**DESIGN ELEMENT VARIANCE REQUEST**

WHEREAS, on October 18, 2018, Sunrise Township submitted an application for the Department of Natural Resources State Park Road Account Program for improvements to Ferry Road located within Sunrise Township and within Wild River State Park for the benefit of its users; and

WHEREAS, the project limits include Ferry Road from Sunrise Road (CR 9) to the parking lot entrance near the Sunrise River Boat Landing and approximately 140 feet of Olson Road between Sunrise Road (CR 9) and Ferry Road; and

WHEREAS, on February 28, 2019, notification was provided that funding for improvements to Ferry Road was authorized to Chisago County on behalf of Sunrise Township; and

WHEREAS, there exist Minimum Geometric Design Standards as a condition of the funding Program; and

WHEREAS, there exist conditions within the corridor of Ferry Road that impact the ability to meet all design requirements as described in the following:

- Design Speed – There is one horizontal curve outside the Park where the 30-mph design speed is not met. At this location, the curve is approximated to meet a 25-mph design. Refer to attached memorandum (Exhibit A) for additional information. For this situation, a design speed variance is requested.
- Lane and Shoulder Widths (Park) – The average existing driving surface within the Park is 16.5 feet. The minimum requirement for paved surface is 22 feet plus 2-foot gravel shoulders on each side. Refer to attached memorandum (Exhibit A) for additional information. The Park requests lane and shoulder width variances for a 20-foot paved surface and 1-foot gravel shoulders.
- Shoulder Widths (outside Park) – The storm-water impacts require BMPs for increased impervious area greater than one acre. Minimizing shoulder width outside the park from 2-foot to 1-foot will eliminate the trigger for storm-water BMPs (two infiltration basins).

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF SUNRISE AS FOLLOWS:

1. For reasons stated herein and attached Exhibit A, a design speed variance is requested for the horizontal curve which meets 25-mph design.
2. For reasons stated herein and attached Exhibit A, lane and shoulder width variances are requested for Ferry Road located within Wild River State Park.
3. For reasons stated herein and attached Exhibit 1, a shoulder width variance is requested for Ferry Road located outside Wild River State Park.
4. The Township hereby directs the Township Clerk to certify this Resolution, with the attached Exhibit A to the Chisago County Auditor.

Approved by the Town Board of the Town of Sunrise this 20<sup>th</sup> day of February 2020.

**Security Camera Cost:** Runs between \$22.00 and \$24.00 per month. Eric Leivian will research new camera with better resolution. Place on March agenda.

**Local Board of Appeal and Equalization:** The Local Board of Appeal and Equalization will be held on April 22 at 9:30 AM.

**Insurance:** One payment was made in 2018 and 3 payments were made in 2019 because the insurance company mailed out the last 2018 bill late.

**DNR Water Permit:** Close DNR water permit down.

**Review Township Annual Report:** Went over annual report.

**Citizen Forum:** NONE

**Blue Sign Ordinance:** Jeske Noordergraaf, second Eric Leivian. Motion passed.

**SUNRISE TOWNSHIP, CHISAGO COUNTY, STATE OF MINNESOTA  
ORDINANCE NO. 2020-01  
911 ADDRESS MARKER ORDINANCE**

The Town Board of Sunrise Township, Chisago County, Minnesota hereby ordains:

**Section 1. PURPOSE.** This Ordinance mandates the use of a uniform address system to promote the health, safety, welfare and convenience of residents throughout the Township, and provides for specific fees and penalties in the administration of the Ordinance. The purpose of this Ordinance is to enable the orderly development, installation and operation of a Township wide 911 emergency communications addressing system that fosters the rapid and effective response of law enforcement, fire, rescue, and emergency medical service personnel in meeting the emergency needs of Township residents.

**Section 2. REQUIRED POSTING.** Every person or entity owning, controlling, occupying or operating any dwelling, business, industrial, or special site within the Township and/or may have a potential need for emergency services, that is assigned a 911 number by Chisago County shall have a 911 residential address marker installed at the entrance of such property. The 911 address marker shall be placed in the road right-of-way on the same side of the road as the vehicular access to the principal building. For uniformity, all 911 address markers shall be fabricated and installed consistent with the specifications as established by the Town Board. Placement of markers at shared access points shall be at the discretion of the installer to ensure visibility for emergency vehicle access. Upon the request of a landowner or proprietor, a 911 address marker may be placed to identify the location of an accessory building on the landowner's property upon approval of the Town Board.

**Section 3. INSTALLATION AND COST OF 911 ADDRESS MARKERS.**

- a. All 911 address markers shall be provided and installed by the Town Board, or its designee. The cost for a 911 address marker and its installation shall be paid by the owner of the property within thirty days of being invoiced by the Township. The Town Board shall set fees for 911

address markers, their installation, and other related costs. In addition, the Town Board shall have the authority to revise or re-determine (including rate increases) fees whenever the Town Board deems necessary.

- b. The property owner shall be responsible for the maintenance of the area around the 911 address marker, including removal of vegetation and snow that may obstruct visibility of the 911 address marker from the traveled surface of the roadway. The property owner shall pay all costs incurred for the maintenance and replacement of damaged, destroyed or removed 911 address markers as determined by the Town Board pursuant to this Section.

#### **Section 4. PENALTIES.**

- a. It is unlawful for any person or corporation to intentionally refuse to have placed or replaced a 911 address marker or to intentionally remove, cover, damage, deface, alter or destroy a 911 address marker.
- b. Any person or corporation who is found in violation of this Ordinance, or who has not paid for the installation of a 911 address marker within thirty (30) days of the mailing date of billing, or who purposely destroys, defaces or covers a marker or street sign, shall be guilty of a petty misdemeanor as defined by Minnesota Statute § 609.02, Subd. 4A as from time to time amended and shall be fined in the amount of \$50 plus the cost of prosecution and the replacement, repair, installation and marker costs. Each day a violation shall occur shall constitute a separate violation.
- c. Further, in the event of a violation of this Ordinance, the Town Board may institute appropriate actions or proceedings, including requesting injunctive relief to prevent, restrain, correct or abate such violations. Should the Township determine to correct or abate such violations, the property owner shall be invoiced for the Township's costs which shall be paid within 30 days of the date of the invoice, should the applicant or property owner not reimburse the Township within said time, the Township shall be authorized to certify said unreimbursed costs to the Chisago County Auditor for payment with the owner's property taxes pursuant to Minn. Stat. § 366.012; Minn. Stat. Chap. 429 or other relevant statutes.

**Section 5. SEVERABILITY.** If a court of proper jurisdiction shall find any portion of this Ordinance unconstitutional or otherwise invalid, all remaining provisions shall remain in effect and shall not be affected by the ruling on the invalid section.

**Section 6. EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage and publication in summary format according to law.

**Section 7. REPEALER.** All ordinances, or portions of ordinances, in conflict herewith are hereby repealed to the extent of such conflict.

The Sunrise Township Board of Supervisors adopts this Ordinance this 20<sup>th</sup> day of February 2020.

**1<sup>st</sup> Street Property Update:** Property is sold.

**Board Member Meetings:**

Gerald: Association mtg., Audit mtg., Regular Board Meeting

Eric: County Auditor mtg., Audit mtg., Association mtg., Regular Board Meeting

Jeske: Audit mtg., property closing, Regular Board Meeting

Mark: Association mtg., Audit mtg., Regular Board Meeting

Pete: Association mtg., Audit mtg., County Auditor mtg., Regular Board Meeting

**Maintenance Update:** No update.

Motion by Eric Leivian, second by Jeske Noordergraaf to adjourn at 8:14 p.m. Motion carried.

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Clerk Wendy S. Kowalke

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Carl Peter "Pete" Johnson, Chair