

**Regular Meeting Sunrise Township
Thursday, January 15, 2015
Royal Wilcox Community Center**

Carl Peter "Pete" Johnson called the Regular Sunrise Township Board Meeting to order at 7:00 p.m.
Pledge of Allegiance was recited

Board Members Present:

Carl Peter "Pete" Johnson, Chair
Jeske Noordergraaf, Vice Chair
Gerald Bjork
Eric Leivian
Joel Peterson

Treasurer: Karen Anderson
Clerk: Wendy S. Kowalke

Others Present:

Lynn Wolleat, Lead Maintenance
John Haselbeck
Dan Seeman
Gary Anderson
Al Anderson

Ring Bell: Bell was rung Dan Seeman.

Approve Agenda

Motion by Jeske Noordergraaf, second by Gerald Bjork to accept the January 2015 agenda. Motion carried.

Meeting Minutes

Motion by Jeske Noordergraaf, second by Joel Peterson to approve the December 2014 minutes. Motion Carried.

Clerk Update: Clerk Kowalke has been working with Century Link to obtain Internet connection at the Royal Wilcox Community Center which has been unsuccessful to date. Clerk Kowalke would like the Board to consider using Verizon instead of Century Link. Clerk Kowalke informed the Sunrise Board that March Election Candidates are signed and all fees paid.

Treasurer Report

Motion by Joel Peterson, second by Gerald Bjork to accept the treasurer's report with claims list 4401 through 4418 and additional expenditures as follows:

Carl Peter "Pete" Johnson (National Night Out reimbursement) \$43.01
Motion carried.

Commissioner Rick Greene Update: Not Present

Camp Sunrise – Planned Unit Development w/ commonly owned open space – John Avenue:

Motion by Jeske Noordergraaf, second by Eric Leivian Sunrise Town Board to deny with the planning is denying CUP / PUD for the 10 following inadequacies:

1. The 8.1-acre parcel to be platted is part of a larger parcel that totals approximately 28 acres. The land to be subdivided comprises the entire west end of the overall parcel, thus landlocking the 20 acres on the east side. The plat must provide access to the remainder 20 acres and any such access granted cannot be part of the common area and must be separately dedicated as perpetual access to the remainder 20 acres.
2. The access easement as described on the plat is problematic in that it does not provide 33 feet of access to the cartway that extends north from the end of John Avenue and then goes east. The access easement as described is not contiguous with the cartway but only touches it at the corner. See the attached sketch for details.
3. Several facets of the project require a Conditional Use Permit. The application includes a request for Conditional Use Permit but the Township did not receive any documentation. In order to recommend approval of a CUP, the Township needs to review the statement from the owners explaining the proposed use. Irregularities in this project include nonconforming lot size and width, inadequate access easement, and several other issues. Among other things, the Township needs written assurance in the CUP that the parcel has a full 33 feet of access to a public road, that the developers will upgrade the access right of way adequately to serve the number of dwellings that are allowed, and that the developers or owners association will provide perpetual maintenance for the access right of way.
4. Per the county ordinance, all private streets within the development must meet the same standards as public roads. Unless this provision is waived in an approved CUP, the developers will need to enter into a Developers Agreement with the Township for improving the internal streets to Township standards.
5. The plat does not show access to all of the lots. The development must include street access to each lot, and all such private streets that service individual lots must be located entirely within the common area (not going through some of the lots as shown on the plat) and be subject to covenants and bylaws to ensure ongoing maintenance.
6. The common sewer system must be located entirely within the common area (not partially on one of the lots as shown on the plat) and must be subject to covenants and bylaws to ensure ongoing maintenance.
7. The Township needs to review the covenants and owners association bylaws in order for the Township to be assured of ongoing maintenance of the access road, internal streets, and common areas.
8. Per county ordinance, the common open space must be conveyed to the trustees of an owners association with covenants stating that fee title to the common space will revert to a government entity in the event of a default on the part of the owners association. Prior to approving the development, the Township needs to know who will own the common areas, and the Township needs to review the language that provides for default.
9. The Township is unable to determine whether the development meets density standards because a calculation of net buildable acreage was not included with the application.
10. The common open space should be shown on the plat as an outlot (with accompanying covenants) rather than as Lot 5.

There is lack of information on this parcel for the Town Board to be able to make a proper decision. Motion carried.

North Branch Fire Contract: Motion by Gerald Bjork, second by Eric Leivian to accept the 2015 North Branch Fire Contract.

Planning Commission Pay: No action.

Recycling Day: Supervisor Noordergraaf talked with Evergreen Recycling. There is no fee for the Township to organize a recycling day. Regular fees apply for recycling items by individual citizens. Sunrise Township would organize this event to make it convenient for the citizens of Sunrise. Saturday, August 8, 2015 from 9 a.m. to 12 Noon.

Citizen's Forum: NONE

Road Reversion: Carl Peter "Pete" Johnson to set up a meeting with the Chisago County Press to discuss Road Reversion concerns with Denise Martin, Diane Larkin, John Larson. Sunrise Township will have to start taking care of additional roads beginning July 2017. Motion by Joel Peterson, second by Eric Leivian to not willingly accept the Chisago County Road Reversion contract. Motion carried. Within the road reversion contract language needs to be corrected before any signatures will be obtained.

Road Sign Reflectivity Sign Policy: Place on February agenda.

Township Conference Tables: Motion by Eric Leivian, second by Jeske Noordergraaf to purchase good tables which will cost approximately \$1,000.00. Motion carried.

North Branch Bus Garage: No action.

Audit Meeting: Monday, February 9, 2015 at 6:00 p.m.

Maintenance Update: Wood cutters are coming in next week to do brush and stumps. Have snow plow letter to Lynn because people are still plowing snow across the road. If you continue to do this enforcement will be taken.

Motion by Joel Peterson, second by Eric Leivain, to adjourn at 8:42 p.m. Motion carried.

Clerk Wendy Kowalke

Carl Peter "Pete" Johnson, Chair