

**Regular Meeting Sunrise Township  
Thursday, March 13, 2014  
Royal Wilcox Community Center**

Joel Peterson called the Sunrise Township regular Board Meeting to order at 7:05 p.m. Pledge of Allegiance was recited at the Canvass Board Meeting just prior to the Regular Town Board Meeting.

**Board Members Present:**

Joel Peterson  
Gerald Bjork  
Jeske Noordergraaf, Vice Chair  
Eric Leivian  
Treasurer: Karen Anderson  
Clerk: Wendy S. Kowalke

**Board Member Absent:**

Carl Peter "Pete" Johnson, Chair

**Others Present:** Lynn Wolleat, Sunrise Lead Maintenance

**New Officer Oath:** New Officer Oath was taken by Eric Leivian, Carl Peter "Pete" Johnson and Wendy Kowalke.

**Appointment of Chair:** Nomination by Jeske Noordergraaf, second by Gerald Bjork to appoint Carl Peter "Pete" Johnson for Chair. Hearing no other nominations, nomination carried.

**Appointment of Vice Chair:** Nomination by Joel Peterson, second by Gerald Bjork to appoint Jeske Noordergraaf for Vice Chair. Hearing no other nominations, nomination carried.

**Ring Bell:** Bell was rung by Joel Peterson at the Canvass Board Meeting just previous to the regular Town Board meeting.

**Approve Agenda:** Motion by Jeske Noordergraaf, second by Joel Peterson to accept the March 2014 agenda. Motion carried.

**Meeting Minutes:** Motion by Jeske Noordergraaf, second by Gerald Bjork to approve the February 2014 minutes. Motion Carried.

**Clerk Update:** Web-site update. Signed MAT paperwork.

**Treasurer Report:** Motion by Jeske Noordergraaf, second by Eric Leivian to accept the treasurer's report with claims list #4118 through 4139 with additional expenditures and transfer as follows:

Webduck Designs .....	\$62.50
Kimball Midwest .....	\$558.87

Holding City of Harris Fire bill waiting for an itemized bill from Harris.  
Holding Ziegler (claim #4133)

Motion carried.

**Commissioner Rick Green Update:** Not Present

**Chisago County Historical Society Lease /w Sunrise for Museum:** April meeting

**Record Retention Resolution:** Joel Peterson moved, second by Jeske Noordergraaf to adopt Resolution 13032014-1, Adopting the Minnesota Townships General Records Retention Schedule. Motion carried.

RESOLUTION 13032014-1  
ADOPTING THE MINNESOTA TOWNSHIPS  
GENERAL RECORDS RETENTION SCHEDULE

WHEREAS, the town has possession of, and continues to receive, a wide range of records in the normal course of conducting the town's business;

WHEREAS, the retention of records in the town's possession are regulated by Minn. Stat. § 138.17, which prohibits the destruction of records unless the town has adopted the records retention schedule and destroys the records according to the procedures and schedule mandated by the statute; and

WHEREAS, the town board desires to comply with the requirements of the records retention law and to manage the town's records in an efficient and appropriate way, including being able to destroy records that no longer need to be retained under the schedule;

NOW, THEREFORE, BE IT RESOLVED, that the town board of Sunrise Township, Chisago County, Minnesota here by adopts the Minnesota Township General Records Retention Schedule for the management and destruction of the records in the town's possession; and

BE IT FINALLY RESOLVED, that the town board will send notice of its decision to adopt the schedule to the Government Records Archivist at the Minnesota Historical Society on the form provided for such notification.

Adopted this 13th day of March, 2014.

**Ferry Road Grading:** Clerk Kowalke to mail grading invoice.

**Citizens Forum:** Jeske Noordergraaf stated that Muriel Kennedy would like the Board to support the Senior Center for a portion of the 2014 donations.

**Fire Contracts:** Maps received. Contracts signed, Chisago County Sheriff's office has all the information. Clerk Kowalke to send letter to City of Harris informing them that everything is in place requesting invoicing be stopped to Sunrise Township as of 3-11-2014.

**Gravel Hauling:** Went over gravel hauling contract.

**Gravel Crushing:** Went over gravel crushing contract.

**Road Vacation:** Greg Strom working on road vacation.

**Road Reallocation:** Place an Alert on the web-site for the road reallocation. The citizens need to know that this is going to raise township taxes.

**Sunrise Night Out:** Sunrise Night Out will be in conjunction with National Night Out. Planning for this will start in May approximately one-half hour before the regular meeting.

**Local Board of Appeal and Equalization:** Wednesday, April 30, 2014 at 9:30 a.m.

**Maintenance Update:** Tiller has been hauling out frac sand. Ordered a measuring device to measure roads. We will know the exact mileage of our roads.

Motion by Joel Peterson, second by Jeske Noordergraaf to adjourn at 8:45 p.m. Motion carried.

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Clerk Wendy Kowalke

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Joel Peterson, Supervisor