

**Regular Meeting Sunrise Township  
Thursday, July 17, 2008  
Royal Wilcox Community Center, Sunrise**

Chairman John (Jack) Kopp called the Sunrise Township regular Board Meeting to order at 7:09 p.m. Pledge of Allegiance was recited.

**Board Members Present:**

Jack Kopp  
Gerald Bjork  
Manley Olson

Clerk Wendy Kowalke  
Treasurer: Karen Anderson

**Board Members Absent:**

Lyle Thompson  
Stephen Merten

**Others Present:**

Engineer Warren White  
Lynn Wolleat, Lead Maintenance  
Chris Sauro, Country Insurance  
Shane Stepp, Stepp Manufacturing  
James McCarthy  
Muriel Kennedy  
Dan Harrington  
Commissioner Rick Greene  
Jim Buelow, Chisago County Historical Society  
David Johnson, Chisago County Historical Society

**Adopt Agenda:** Motion by Manley Olson, second by Gerald Bjork to adopt the July Agenda moving Rick Greene, County Commissioner first under new business and Park Board, second under new business. Motion carried.

**Meeting Minutes:** Motion by Manley Olson, second by Gerald Bjork to accept the June Meeting Minutes with the following correction. Under Country Insurance to remove insurance on the pup trailer except liability “until” disposed of instead of “on”. Motion carried.

**Treasurer Report:** : Motion by Gerald Bjork, second by Manley Olson to accept the treasurer’s report and claims list 2409 through 2416 for approval with the following additional disbursements:

Rydberg & Sons, Inc. ....	\$2,000.00
Dust Coating.....	\$30,520.00
ES&S (voting booths) .....	\$859.64
Cheri Cunningham (web-site design).....	\$15.00
Lawrence Pederson (gravel testing) .....	\$90.00
Green Implement.....	\$49.85
Olson Power .....	\$137.15

Lindstrom Post Office .....	\$65.40
Income (Rydberg & Sons, Inc. – dust coating) .....	\$200.00
Income (Trailer Kim Farms) .....	\$400.00
Johnson’s .....	\$9,375.00 (7,500 yards at \$1.25 per yard)

Treasurer Karen Anderson to send letter along with payment to inform Dust Coating not to exceed \$49,999.00 in expenses.

Motion by Gerald Bjork, second by Manley Olson and adopted to from recommendations of Chairman Jack Kopp:

1. Rename Savings Building Fund to Savings township Fund
2. Move \$10,000 to savings from Equipment Fund
3. Move \$40,000 from General Fund to General Savings
4. Move \$100,000 from Road and Bridge Fund to Savings
5. Move \$45,000 from Fire Fund to Savings
6. Move \$10,656.58 from the Building Fund to Savings

Karen Anderson to update the Town Board on account information regarding insurance.

**Commissioner Rick Greene Update:** Commissioner Greene was present to update the Town Board on the following: Sign Reflectivity. Chisago County Jail and Chisago County Budget – Chisago County will need to cut their budget by \$2 million.

**Park Board** Engineer White was present to go over the bid opening for the Sunrise Park. Low bid was from R.E. Peterson, Inc. at \$92,598.40 for Phase 1. Engineer White informed the Town Board that bids are good for 30 days. Engineer White stated his costs for finishing Phase 1 would be \$5,000 to \$6,000. There was some discussion regarding using the Park Fund money to remove the Power House. There was also discussion about moving Phase II to another location.

Motion by Jack Kopp, second by Gerald Bjork to accept Phase I contingent on Chisago County releasing Park Plat Funds to fund the project not to exceed the current amount that is in the Plat Fund Account and removing the concrete flat work for a basket ball court. Motion carried with one (1) opposed (Manley Olson).

**Dan Harrington (Preliminary Plat of Sunrise Plantation):** Dan Harrington brought in his Final Mylars to be signed by Sunrise Township. Dan Harrington stated he didn’t need to pay the park plat fees and Sunrise Township doesn’t need to worry about it because this plat was a reconstruction. Chairman Jack Kopp said he would not sign the final mylars until this was confirmed by the County. Dan Harrington said that is fine, that the County doesn’t need the Township’s signature and the Township could be over-ruled. Clerk Kowalke to check with Chisago County regarding plat fee payment.

**Chisago County Historical Society (Jim Buelow and David Johnson):** Mr. Buelow and Mr. Johnson were present to ask the support of the Sunrise Town Board to pursue a dedication memorial to protect the East 10 acres of Orren Asklund’s land from being developed due to a historic

Cemetery located there. Jim Buelow and David Johnson asked the Town Board if they would be willing to maintain the area. The Town Board directed Mr. Buelow and Mr. Johnson to speak to the Park Board and indicated they would be willing to support this action.

**Shane Stepp from Stepp Manufacturing (additional parking):** Motion by Gerald Bjork, second by Manley Olson to have Lead Maintenance Lynn Wolleat to remove and grind stumps and haul in some gravel to create additional public parking. Motion carried.

(Planning commission Charlotte Wilcox comment: Regarding the question from Shane Stepp about clearing additional parking space on River Road: The only comment I have here is that there would not appear to be any traffic hazard created by vehicles parking on the north side of River Road (across from the Stepp building). It's in a business zone, where on-street parking is common in most towns.)

**Alleyway – Block 10:**

Discussion took place regarding the question from Patty Peters about vehicles blocking the alley in Block 10.

Discussion took place regarding:

- Make a determination to accept the 1974 survey from Hult & Associates to be relied upon.
- Make a determination to not accept the 1974 survey from Hult & Associates, in which case the Township could retain their own surveyor to locate the alley
- Hold a road hearing as provided by law and vacate the alley, turning 10 feet on each side over to the adjoining land owners

Clerk Kowalke to contact Attorney Tschida for cost estimates on vacating Block 10 Alley-way. Place on September 2008 Agenda.

**Clayton Anderson (absent):** Clerk Kowalke informed the Town Board that Clayton Anderson is interested in helping the Town Board with Phase 1 of the Sunrise Park project.

**Bruce Hampton – County Administrative Permit Approval:** Chisago County sent an approved Administrative Permit to inform Sunrise of a temporary mobile home to care for aging parent. Clerk Kowalke to contact Chisago County Zoning to get further information on this permit.

**Harris Fire Tour:** Clerk Kowalke has received no response from the City of Harris.

**Harris Fire Contract:** Clerk Kowalke informed Sunrise Board that this was placed on the July 14 City Agenda. Clerk Kowalke has received no further information from the City of Harris.

**Harris Fire Payment:** Clerk Kowalke has received no invoice from the City of Harris. Clerk Kowalke has been e-mailing the City of Harris with no response.

**Johnson Pit Update:** Motion by Gerald Bjork, second by Manley Olson to Pay the Johnson's \$9,375.00. Motion carried. (7,500 yards at \$1.25 per yard). Second payment to come in December.

**Gravel Hauling:** Gravel hauling should start the week of July 20<sup>th</sup>. Contract has been received by Northland Aggregate indicating they will be using 3 belly dumps and 3 tractors.

**Gravel Crushing:** Gravel crushing is complete and piles measured.

**Calcium Chloride:** Lead Maintenance Lynn Wolleat indicated that calcium chloride placement is as far as we can go until gravel is spread..

**Crack Fill:** Northwest Asphalt cracked filled 452<sup>nd</sup> trail and 465<sup>th</sup>. Sunrise Township did not award the bid to Northwest Asphalt. There were two (2) bids received: One from David Bellin from X-Treme Asphalt and Excavating for \$4,300.00 and one from Northwest Asphalt Maintenance, Inc. for \$5,000.00. Place on August Agenda.

**Seal Coat:** Clerk Kowalke informed the Town Board that Buck Blacktop will be completing the project in August. Roads to be sealed are Little Oak Lane and Joywood Lane. Motion carried.

Motion by Manley Olson, second by Gerald Bjork to adjourn at 9:17 p.m. Motion carried.

---

Wendy S. Kowalke

---

Stephen Merten, Vice Chairperson