

**Regular Meeting Sunrise Township
Thursday, December 21, 2006**

Chairperson Lyle Thompson called the Sunrise Township regular Board Meeting to order at 7:02 p.m. Pledge of Allegiance was recited.

Board Members Present:

Lyle Thompson
Shane Stepp
Gerald Bjork
Jack Kopp

Clerk Wendy Kowalke
Treasurer: Karen Anderson

Others Present:

Molly Irish
Larry Long
Don Hansen
Paul Palmer
Bob Vande Kamp
Rick Smisson
Will Lacina
Richard Hill

Adopt Agenda: Motion by Shane Stepp, second by Gerald Bjork to adopt the December 2006 agenda with the following addition: Lowden Avenue.

Meeting Minutes: Motion by Gerald Bjork, second by Manley Olson to accept the November 2006 meeting minutes as presented. Motion carried.

Treasurer's Report: Motion by Jack Kopp, second by Gerald Bjork to accept claim approval numbers of 1912 through 1934 with the following additional expenditures:

Manley Olson.....	\$69.00 (gopher bounty)
Lyle Thompson.....	\$75.00 (reimbursement for Peterson's)
Drusilla Enos (whispering Ridge Plat 2)	\$126,792.00
Harris Fire:	
Balance of 2005 contract	\$10,939.35
1 st half payment of 2006 contract:	
Inv. 156445 dated 10-17-06.....	\$19189.07
Inv. 456445 dated 11-17-06.....	\$15,351.26
Transfer of funds from Whispering Ridge Plat 2 to checking.....	\$126,792.00

Motion carried.

Hammer-Head Driveway Radius: discussion took place regarding how far a driveway should be placed from the hammer-head turnaround. It was the consensus of the Sunrise Board to

“place driveway 50 feet to center line from the closest edge of blacktop (refer to illustration)”. Sunrise Town Board would like the Planning Commission to take a look at this issue to be added to the Developer’s Agreement.

Shop Service Door: Lynn Wolleat to receive bids for the January 2007 meeting.

Road Signs: Lynn Wolleat informed the Town Board it is hard to keep road signs up on Joywood and 420th streets. The Board informed Lynn Wolleat to keep putting them up, due to the fact that it is a safety issue as well as the Town’s responsibility to keep these signs up.

Road Barricade – Larry Long and Molly Irish: No action was taken on the barricades issue due to the fact the barricades are now placed on the owner’s property. Sunrise Board asked Mr. Long and Ms. Irish if they would consider an easement along this particular drive, they indicated they would not be willing to give such an easement. The Board informed Mr. Long and Ms. Irish that it is the responsibility of the Board to properly plan for the future as far as roads are concerned.

Lelm Estates: Motion by Gerald Bjork, second by Jack Kopp to sign final mylars. Motion carried. Final mylars were signed by Chariman Lyle Thompson and Clerk Kowalke. There were no issues with this plat.

470th Street: Warren White presented estimates of the fill for Lowden Avenue and the possibility of borrowing some of the fill from a parking lot site on 470th. Total fill needed for Lowden Ave, per the Bid Proposal was 3500 cubic yards. If we compensate for gravel and topsoil, imported fill needed is on the order of 2700 cubic yards at the Shannon Stepp site, some sand is piled up and that amount is estimated at 105 cubic yards at the Widmark Memorial site, a rough estimate of the pile is, at a minimum, 510 cubic yards $2700 \text{ cy} - 105 \text{ cy} = 2595 \text{ cy}$ = a need for about 2000 cy, which might be brought from the 470th site. It is proposed to cut 470th down about 11' at station 9+50,

The county parks department would like to have a parking lot south of 9+50 which might accommodate 10 cars and there is a need to store the existing gravel on the road as the roadbed is lowered.

An entrance road and a parking lot for 10 cars could generate 2000 to 4000 cy depending on how it is graded and, if it were already graded via the Lowden borrowing in 2007, it could provide the storage space for the gravel during the 470th lowering.

The town board directed Warren to correspond in writing with the parks department in an effort to have them sign the easement which Atty Tschida was working on with the compensation being that the township will create a gravel, 10 stall parking lot south of station 9+50.

Lowden Avenue: Warren White informed the Town Board that County Ditch approval still needs to be confirmed. Motion by Shane Stepp, second by Manley Olson to have Warren White acquire confirmation from Landwehr and send out offer of Notice of Award on the Lowden Avenue Project to Landwehr. Motion carried.

Harris Fire: Representative Rick Smission, Richard Hill and Chief Will Lacina were present to discuss the 2005, 2006 and 2007 fire contracts with Sunrise.

2005: All documentation was received from Harris to pay the balance of the 2005 contract in the amount of \$10,939.35. Motion by Shane Stepp, second by Manley Olson to pay the balance of the 2005 contract in the amount of \$10,939.35. motion carried.

2006: Motion by Shane Stepp, second by Jack Kopp to accept the 2006 contract as presented. Motion carried.

Motion by Shane Stepp, second by Gerald Bjork to pay the 1st half of the 2006 contract as indicated by the following invoices:

Invoice #: 156444 dated 10-17-06 \$19,189.07

Invoice#: 456445 dated 11-17-06 \$15,351.26

Motion carried.

2007: Motion by Shane Stepp, second by Manley Olson to accept the 2007 contract with the following corrections:

Amador Township Gravel Contract: Representative Bob Vande Kamp from Amador Township was presented to present to Sunrise Town Board their interest in pursuing a gravel contract with Sunrise. Motion by Jack Kopp, second by Manley Olson to have the Sunrise Town Board Attorney draw up a contract for Gravel Service between Sunrise Township and Amador Township be paid for Amador Township:

- Amador projects to use 5,000 yards per year
- Administration fees to be paid for by Amador Township
- Initial 2006 crushing costs to be included in contract
- Closing gravel pit Fees / Clean-up to be paid for by Amador and Sunrise
- Billing of Amador Expenses will be done by Sunrise Township
- Amador agrees to use same crusher
- Amador agrees to use same hauler
- Sunrise Township responsible for measuring gravel pile
- Sunrise will be responsible for entire operation. Any contact or correspondence with contractors will be made through Sunrise Only.
- Binder will be 10% to 12%
- Amador's responsibility will be 1/3 of the costs, and Sunrise responsibility will be 2/3 of the cost

Motion carried.

Royal Wilcox Community Center – Basement Heater: Motion by Gerald Bjork, second by Manley Olson to have a base-board heat installed. Motion carried.

Chisago County Drug Pool: Lynn Wolleat will remain in the Chisago County Drug Pool.

Elections: It was the consensus of the Town Board to keep March elections in March as opposed to moving them to November.

Pay Scale: Clerk Kowalke to keep gathering information from other townships. Place on January 2007 Agenda.

Maintenance Review: Motion by Jack Kopp, second by Gerald Bjork to accept meeting minutes of December 11, 2006 of Lynn Wolleat's Maintenance review with an increase to \$20.50 per hour to include six (6) major holidays and three (3) weeks vacation. Motion Carried.

Gravel Pit Staging on river Road – Old Townend Pit: Paul Palmer was present to indicate he and others on River Road believe this pit is being used as a staging pit. The Board informed Mr. Palmer he needs to go to Chisago County and obtain a copy of the pit agreement to gather information on the contract. This issue will need to be brought to the County level to handle.

Township Buildings – Jack Kopp: Place on January 2007 meeting agenda.

Park Plan: Jack Kopp indicated that there is a 10 acre that is available that could be included in the Sunrise Park Plan to be included into the Chisago County Comprehensive Plan. The Board would like The Park Plan to reconvene to indicate future use for this 10 acre parcel. Clerk Kowalke to contact Park Board Members to reconvene.

Set Audit / Budget Meeting: Meeting set for Saturday, February 10, 2007 at 8 a.m. at the Royal Wilcox Community Center.

Motion by Gerald Bjork, second by Jack Kopp to adjourn at 10:45 p.m. Motion carried.

Clerk Wendy Kowalke

Lyle Thompson, Chairman