

**Planning Commission Meeting Sunrise Township  
Royal Wilcox Community Center, Sunrise  
Tuesday, November 12, 2013**

The Sunrise Township Planning Commission meeting was called to order by 2012 Chairperson Greg Strom at 8:00 p.m. The Pledge of Allegiance was recited.

**Planning Commission Members Present:**

Greg Strom Clerk: Wendy Kowalke  
Delano Olson ex-officio: Needs to be appointed  
Charlotte Wilcox  
Tom Chaklos  
Charles (Chuck) Sinn

**Others Present:**

Michael and Tammy Kunz  
Joel Peterson

**Adopt Meeting Agenda:** Motion by Chuck Sinn, second by Tom Chaklos to adopt the November 2013 meeting Agenda. Motion carried.

**Appoint Chair:** Nomination by Charles (Chuck) Sinn, second by Delano Olson to nomination Greg Strom for Chair. Hearing no other nominations. Nomination carried.

**Appoint Vice Chair:** Nomination by Charles (Chuck) Sinn, second by Delano Olson to nomination Charlotte Wilcox for Vice Chair. Hearing no other nominations. Nomination carried.

**Meeting Minutes approval of September 2012 (last planning commission meeting held):** Motion by Charlotte Wilcox, second by Delano Olson to accept the September 2012 meeting minutes. Motion carried.

**Interim Use Permit (IUP) to operate home based trucking company - Michael and Tammy Kunz:** Michael and Tammy Kunz have been in business since the summer of 2012. Triggers are date, event or zoning no longer applies. Motion by Charlotte Wilcox, second by Tom Chaklos to recommend to the Sunrise Town Board to approve interim use permit with the limitations not to exceed 7 truck/tractors, 9 trailers and current buildings. The interim use would for the current ownership and expire upon the sale of the property that Sunrise Township Planning Commission recommendation would be to make granting the interim use permit contingent on a favorable result of a public hearing. Motion carried.

**4<sup>th</sup> Amended Private Driveway and Culvert Ordinance:** There is a state statute that defines county parameters. Apply and obtain for second driveway permit, come to the planning commission, recommendations passed on to the Town Board for final action. Sunrise Planning Commission is going to rework the 4<sup>th</sup> Amended Private Driveway and Culvert Ordinance.

Motion by Tom Chaklos, second by Charles (Chuck) Sinn to adjourn at 9:23 p.m. Motion carried.

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Attest: Wendy Kowalke, Clerk

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Chairman, Greg Strom