

**Regular Meeting Sunrise Township
Thursday January 17, 2008
Royal Wilcox Community Center, Sunrise**

Chairperson Shane Stepp called the Sunrise Township regular Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

Board Members Present:

Shane Stepp
Lyle Thompson
Gerald Bjork
Jack Kopp

Clerk Wendy Kowalke
Treasurer: Karen Anderson

Board Members Absent:

Manley Olson

Others Present:

Lynn Wolleat, Lead Maintenance
Rick Greene, Commissioner
Bob Linder, Almelund Fire & Rescue
John Lichtscheidl, Almelund Fire & Rescue
Loryn Bursa, Almelund Fire & Rescue
Lynn, Amador Township
Loren Johnson

Adopt Agenda: Motion by Lyle Thompson, second by Gerald Bjork to adopt the January 2008 Agenda with the following addition: Treasurer Print-out – Jack Kopp and Budget Items – Karen Anderson. Motion carried.

Meeting Minutes: Motion by Jack Kopp, second by Gerald Bjork to approve the December 2007 meeting minutes. Motion carried.

Treasurer's Report: Motion by Gerald Bjork, second by Jack Kopp to accept the treasurer's report as presented with the following additional disbursements:

Office Max	\$441.95
Warren White	\$272.30
Chisago Co. DFL (school house rental income)	\$50.00
Dewan, Jennings and Anderson (assessment search income).....	\$15.00
ECM Publisher (gravel hauling)	\$74.70
ECM Publisher (gravel crushing and stockpiling)	\$74.70
U.S. Bank (ink cartridge reimbursement to Jack Kopp)	\$124.59
Amador Locksmith (change locks on school house)	\$665.12
Postage	\$63.80
Manley Olson (income-2008 candidacy filing fee).....	\$2.00

Stephen Merten (income-2008 candidacy filing fee).....	\$2.00
Shane Stepp (income-2008 candidacy filing fee)	\$2.00
Wendy Kowalke (income-2008 candidacy filing fee)	\$2.00
Greg Strom (income-2008 candidacy filing fee).....	\$2.00

Treasurer Anderson to send a note along with the reimbursement to Engineer White informing him that he needs direction from the Board to work on developers agreement before any additional reimbursement for this particular item will be paid again.

Motion by Jack Kopp, second by Gerald Bjork to transfer \$67,576.74 from the General Fund to the Road and Bridge Fund. After further discussion, Jack Kopp rescinded his motion. This item to be placed on the Budget Meeting Agenda.

Letters: Motion by Lyle Thompson, second by Gerald Bjork to send letters to Jason and Linda Istrup to remove decorative boulders out of the road right of way and to Donald Deering, Jr. for installing an illegal plastic culvert to be removed. Motion carried.

Budget Meeting Date: February 9, 2008 at 8 a.m.

Judge Recommendations for March Elections: Motion by Gerald Bjork, second by Jack Kopp to accept the judge recommendations for March elections. Motion carried.

Minimum Elections Hours: Motion by Jack Kopp, second by Lyle Thompson to set minimum elections hours for the March 11, 2008 elections to 10 a.m. to 8 p.m.

Regular March Town Board Meeting : Motion by Gerald Bjork, second by Jack Kopp to combine the regular March Town Board Meeting with the Canvass Board Meeting to be held on Thursday, March 13, 2008. Motion carried.

Almelund Fire and Rescue: Bob Linder and John L. from the Almelund Fire went over the 2008 budget and contract. It was indicated they changed insurance company for savings purposes. Total 2008 budget is \$82,573.22 with Sunrise Township’s portion to be \$35,629.53. This is 43.15% of the budget. Motion by Jack Kopp, second by Gerald Bjork to accept Almelund Fire and Rescue’s contract. Motion carried. Contract signed.

445th Street: Motion by Jack Kopp, second by Lyle Thompson to accept the comments from Charlotte Wilcox to be forwarded to Casterton Title. Motion carried.

Sunrise Township Roads: Motion by Jack Kopp, second by Gerald Bjork to have the Planning Commission have a work session to interpret the legal description (general boundaries to be determined) of roads on the Sunrise Town Road Resolution, Road Resolution #1-89, County Recorded # 219157. Motion carried.

Commissioner Rick Greene Update: Distributed and went over development transfers.

Adult Use Ordinance: Motion by Gerald Bjork, second by Lyle Thompson to have Attorney Al Tschida draw up a resolution as it applies to the Chisago County Adult Use Ordinance to exempt Sunrise Township. Motion carried.

Motion by Jack Kopp, second by Gerald Bjork to have Clerk Kowalke to send letter to Chisago County asking them to delay their decision on the Adult Use Ordinance as Sunrise Township is seeking legal advice. Motion carried.

Gravel Hauling Bids: Resubmit bids to legal papers to be opened at the February 21, 2008 General Meeting. The Town Board is also seeking an alternative bid on watering of roads as hauling is in progress.

Gravel Crushing and Stock Piling: Resubmit bids to legal papers to be opened at the February 21, 2008 General Meeting.

Seal Coat: Submit bids to legal papers to be opened at the February 21, 2008 General Meeting for approximately $\frac{3}{4}$ mile.

Calcium Chloride: Submit bids to legal papers to be opened at the February 21, 2008 General Meeting.

Park Board: Discussion took place to have the Park Board resubmit a park plan.

School House Rental: Clerk Kowalke to send invoice to Wade Olson for use of the School House on December 8, 2007.

Harris Fire: Jack Kopp informed the Town Board that Harris was using an incorrect formula. An e-mail was sent to Harris asking for 2005 numbers which was not received. Harris is in breach of the 2006 contract. There has been no payment to Harris for 2007 at this time due to Harris not providing needed information. Negotiations for a 2008 contract need to begin.

Motion by Shane Stepp, second by Jack Kopp to send \$3,837.81 to Harris for the final payment for the 2006 contract according to Harris' estimated invoice dated 10-17-06. Clerk Kowalke to send payment and letter to Harris.

Clerk Kowalke to write letter to Harris City Council asking the to attend the February 2008 Regular Town Board Meeting to discuss increases for 2007.

Budget Meeting – Karen Anderson: In order for Treasurer Anderson to start on a preliminary budget for the February Budget meeting

- Crack seal approximately \$5,000
- Seal Coat approximately \$20,000 per mile
- 470th Street approximately \$150,000.

Tiller Corporation: The land received from Tiller Corporation was appraised at approximately \$106,000, the land received by Tiller Corporation from Sunrise was appraised at approximately \$17,000. Tiller Corporation is asking for a gift letter for the entire \$106,000. Sunrise Township is willing to give a gift letter for approximately \$89,000 for the difference in land value. Tabled to February 2008 meeting.

One Republic: No action taken.

Driveway and Culvert Ordinance: No action taken.

Weekly Maintenance Report: Would like to see more logging.

Maintenance Update: Backhoe need to be looked at.

Motion by Gerald Bjork, second by Lyle Thompson to adjourn at 10:30 p.m. Motion carried.

Clerk Wendy Kowalke

Shane Stepp, Chairperson