

**Regular Meeting Sunrise Township  
Thursday July 20, 2007  
Royal Wilcox Community Center, Sunrise**

Chairperson Shane Stepp called the Sunrise Township regular Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

**Board Members Present:**

Shane Stepp  
Lyle Thompson  
Manley Olson  
Jack Kopp  
Gerald Bjork

Clerk Wendy Kowalke  
Treasurer: Karen Anderson

**Others Present:**

Gregory Geist  
Steve Merten  
Bob Vande Kamp  
Christy Sauro, Town & County Insurance  
Kip Rydberg  
Wade Olson  
Stanley Jakubowski  
Tom  
Jeff Schoen  
Warren White, Township Engineer  
Commissioner Rick Green

**Adopt Agenda:** Motion by Gerald Bjork, second by Manley Olson to adopt the July 2007 Agenda with the addition of crack filling. Motion carried.

**Meeting Minutes:** Motion by Jack Kopp second by Gerald Bjork to accept June meeting minutes with the following corrections:

- *Under Park Board Volunteer: Change \$150,000 to \$105,000, and*
- *Maintenance Report: Remove – “Contact Amador Township to indicate that they need...”*

Motion carried.

**Clerk Update:** No new updates.

**Treasurer’s Report:** Motion by Jack Kopp, second by Gerald Bjork to accept the treasurer’s and Claims list 2089 through 2102 being submitted for approval. with additional expenditures of:

|  |              |
|--|--------------|
| Nextel.....                                      | \$64.40      |
| Boyer.....                                       | \$9,607.97   |
| Colton Olson (22 pair of gopher feet).....       | \$22.00      |
| Kip Rydberg.....                                 | \$45,915.68  |
| Land Wehr Construction, Inc. (Lowden Ave.) ..... | \$129,691.44 |

**North Branch Hockey Association Gambling Recertification:** Motion by Lyle Thompson, second by Manley Olson to accept the Gambling Recertification of the North Branch Hockey Association at Sunrise River Pub and Grill. Motion carried.

**Tom Zastrow (Eliminate Encroachment):** It was indicated to Mr. Zastrow that legal descriptions is between the land owners. Sunrise Town Board cannot make a motion without having the township attorney look over the documents. Mr. Zastrow indicated he is not looking for attorney involvement. Sunrise Township indicated this is a private drive and the property owners will need to continue to maintain this drive. No action taken.

**Country Insurance – Christy Sauro:** Motion by Lyle Thompson, second by Manley Olson to increase the Town Hall from \$25,000 to \$100,000. Motion carried, with one (1) opposed.

Motion by Jack Kopp, second by Gerald Bjork to place insurance review on the August agenda after the Town Board has had time to review the documents. Motion carried. It was noted that Sunrise Township is insured as the policy that is currently in place.

Steve Merten (citizen) asked if competitive bids were ever sought. It was explained to Mr. Merten that many insurance companies do not insure townships. It was also explained to Mr. Merten that Minnesota Association of Townships does have a program.

**Haycreek Road (Lorraine Agnes – Absent):** Clerk Kowalke to send a letter to Lorraine Agnes apologizing for the inconvenience during the time of the Lowden Bridge reconstruction. Clerk Kowalke to state the Lowden Culvert reconstruction is over and there should be less traffic on Haycreek as a result of the betterment of Lowden Culverts.

**Jeff Schoen – Film “Native American”:** Jeff Schoen was present to ask permission of the Sunrise Board to shoot film clips throughout Sunrise Township on Sunrise Property. Motion by Jack Kopp, second by Manley Olson to accept the proposal of Jeff Schoen under the following conditions:

- Provide liability Policy with Sunrise as additional insured (certificate holder),
- User fee to be addressed
- Provide Schedule of events
- Provide contact information
- Any damages to Sunrise Township Roads / property be restored with township acceptance

Motion carried.

Motion by Jack Kopp, second by Lyle Thompson appoint Shane Stepp and/or Gerald Bjork to sign documentation regarding the film shoot. Motion carried.

**Jeff Schoen – Zoning-Property/Building corner of CR 9 and River Road:** Jeff Schoen indicated he is interested in purchasing said building, but before any purchase agreement could be discussed, Jeff Schoen would need to be assured he would be able to put septic in. No action

taken at this time. It was indicated to Jeff Schoen that zoning is an issue in downtown Sunrise and a comprehensive plan would need to be developed. It was mentioned that the National Historic District could help with this.

**Wade Olson – Richard Widmark Site (split-rail fence).** The Town Board asked Mr. Olson if he would be interested in a land swap. Mr. Olson indicated he was not be interest at this time. Motion by Gerald Bjork, second by Manley Olson to allow Wade Olson to install a split rail fence on the Richard Widmark Site with the understanding that there will be no dedication of land. Motion carried.

**Part-time Employee:** Motion by Gerald Bjork, second by Manley Olson to have new employee take a pre-drug test at Fairview, Wyoming. Motion carried. Clerk Kowalke indicated that the new employee will need to fill out personnel forms and take drug test before work can start.

**Gravel Pit – Amador:**

Amador Township received a measured pile of 2750 yards (pile was measured by Lawrence Peterson). Kip Rydberg continued to haul for Amador Township from an ongoing pile that was not measured indicating that Amador received 3,600 yards according to loader weight. Bob Vande Kamp was present from Amador Township and indicated he does not believe Amador received the 3,600 yards (200 loads) as indicated from Kip Rydberg (at approximately an 8% binder). Bob Vande Kamp indicated that Amador has approximately 400 more yards of gravel coming

- Kip Rydberg indicated he has an 8 yard bucket
- Kip Rydberg indicated Lowden gravel was scaled
- Amador will be billed for 3,400 yards of gravel leaving 200 yards not paid for.
- It was agreed upon that the next haul for Amador will be weighed.

It was reiterated that two (2) techniques of measurement need to be met.

- measure pile,
- crusher scale weight and/or
- loader weight.

**Gravel Binder Content:** Kip Rydberg indicated he can only produce the amount of binder that is available in the pit unless some is hauled in from another site. Kip Rydberg understood that he needed to meet a 10% to 12% binder.

- Sunrise Township indicated that Binder of at least 10% has not been met, in which, Kip Rydberg agreed.
- Currently there is a pile of gravel that is measured at 9,650 yards that is put up.
- There is another smaller pile that has not been measured as of this date.
- Kip Rydberg indicated he would like additional tests taken of the current piles.

Motion by Jack Kopp, second by Lyle Thompson to have Lynn Wolleat, Gerald Bjork, and Manley Olson to be the liaison between Kyp Rydberg and Sunrise Township for the gravel.

- Warren White indicated there is formula for payment of gravel that has not met binder requirements.
- Kyp Rydberg indicated he would agree to a 5% discount on all gravel that doesn't meet the 10% to 12% binder.

Motion by Manley Olson, second by Jack Kopp to pay Kip Rydberg \$45,915.68, which would be at the 5% discount. Motion carried.

**Lowden Culvert Project:** Engineer Warren White was present and indicated the project was complete. Engineer White recommends to pay Lanwher less 5%. Motion by Lyle Thompson, second by Gerald Bjork to pay Lanwher when signed document is received. Motion carried.

**Harris Annexation:** Jack Kopp indicated he has made calls to the City of Harris with no return calls being made. Place on August Agenda.

**Tiller / Teich Property:** Jack Kopp indicated that there is a verbal purchase agreement and as soon as Sunrise Township receives a signed copy of the agreement, Phase 1 can be initiated.

**Hidden Haven North Plat:** Warren White indicated that the electric is next to the road. Engineer White indicated Sunrise Township should renew the \$15,000 Warranty until the electric is moved to the back slop of the ditch. Excel needs to move electric in the utility easement. Motion by Lyle Thompson, second by Manley Olson to renew and hold warranty deposit until all utilities are moved to comply with the Standard Sunrise Township Road Specifications. Clerk Kowalke to send letter to Eigenheer's.

**Sunrise Township Road Specifications:** Engineer White to update Standard Road Specifications and submit to at August Agenda.

**2<sup>nd</sup> Street Culvert:** Gerald Bjork to located gas line. Place on September agenda.

**Driveway Culverts:** Please on August Agenda

**Zoning:** Clerk Kowalke to contact Gene Olson to have him speak at a future meeting regarding township zoning. Some items discussed: sharing administration, contract services.

**Park Board:** Place on August agenda.

**Maintenance Update:** Lynn Wolleat indicated the pit run from Charles Wilcox needs to be paid. Sunrise Township has received 1,500 yards at \$1.25 per yard. Sunrise Board indicated that there needs to be an invoice from Mr. Wilcox in order to pay.

**Crack Sealing.** Lynn Wolleat indicated that we received one (1) bid from X-treme Asphalt & Excavating. Motion by Jack Kopp, second by Gerald Bjork to accept the bid. Motion carried. It was indicated that Insurance Liability and Workman's Comp certificates need to be received.

**Commissioner Rick Greene:** Commissioner Greene distributed a draft Chisago County Zoning Ordinance changes to Sunrise Town Board.

**Gravel Put Up:** Motion by Gerald Bjork, second by Jack Kopp to allow Lynn Wolleat to rent an excavator for 2 weeks for gravel put up. Motion carried.

Motion by Gerald Bjork, second by Manley Olson to adjourn at 10:45 p.m. Motion carried.

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Clerk Wendy Kowalke

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Shane Stepp, Chairperson