

**Regular Meeting Sunrise Township
Thursday December 20, 2007
Royal Wilcox Community Center, Sunrise**

Chairperson Shane Stepp called the Sunrise Township regular Board Meeting to order at 7:00 p.m. Pledge of Allegiance was recited.

Board Members Present:

Shane Stepp
Lyle Thompson
Manley Olson
Gerald Bjork
Jack Kopp
Clerk Wendy Kowalke
Treasurer: Karen Anderson

Others Present: Lynn Wolleat, Lead Maintenance
Rick Greene, Commissioner
Kurt Naumann
Engineer Warren White

Adopt Meeting Minutes: Motion by Lyle Thompson, second by Manley Olson to adopt the December 2007 Agenda. Motion carried.

Meeting Minutes: Motion by Gerald Bjork, second by Lyle Thompson to approve meeting minutes as presented. Motion carried.

Treasurer Report: Motion by Jack Kopp, second by Manley Olson to accept the treasurer's report with the additional expenditures for approval:

H&L Mesabi (blades)	\$1,168.46
H&L Mesabi (carbon blades).....	\$112.64
DVS Renewal (clem 1969)	\$14.50
DVS Renewal (2003 Ford)	\$14.50
DVS Renewal (1995 Ford)	\$14.50
Brinks.....	\$111.79
Manley Olson (95 pair of gopher feet)	\$95.00
American Radio and Telephone.....	\$104.50
American Radio and Telephone (Ford 550)	\$330.00
Mr. Gilkerson (driveway reimbursement)	\$900.00

Treasurer Anderson recommended that \$67,735.18 be moved from the equipment fund to the Road and Bridge Fund.

Motion by Jack Kopp, second by Gerald Bjork to divide the savings account into two (2) accounts, the Road and Bridge Fund and the Building Fund with amounts to be determined at a later date. Motion failed with a vote of 2 yes and 3 sustained.

There was further discussion regarding the savings account with a 2nd motion brought to the floor by Jack Kopp, second by Gerald Bjork to transfer \$75,000.00 to the Building fund and \$40,510.67 to the Road and Bridge fund. Motion carried with a 3 to 2 vote.

Motion by Jack Kopp, second by Gerald Bjork to transfer Checking Account Equipment Fund money to Savings Account Road and Bridge Fund in the amount of \$67,735.18. Motion carried with a 4 to 1 vote.

Jacob Gilkerson – Reimbursement of Driveway Access Permit: Motion by Gerald Bjork, second by Manley Olson to reimburse Mr. Gilkerson \$900.00 for driveway reimbursement. Motion carried.

Credit Card: Clerk Kowalke indicated that Sunrise Township should acquire a low interest credit card for the use of Township Business. No action, place on January 2008 agenda with offers.

Kurt Nauman – Gate/Road Issue: Sunrise Board informed Mr. Nauman that this is a private matter. Clerk Kowalke to send letter to Ms. Ruby Hokanson..

Gravel Hauling: Clerk Kowalke to place ad in paper to have sealed bids open on the January 2008 meeting. Contractor must have scaled loaders and provide township with tickets.

Gravel Crushing: Clerk Kowalke to place ad in paper to have sealed bids opened at January 2008 meeting.

Seal Coat: Place on January 2008 Agenda

Calcium Chloride: Place on January 2008 agenda.

Park Board: Engineer White to revise plan and get in contact with James McCarthy for future planning.

School House Rental: Motion by Jack Kopp, second by Manley Olson to have School House Rentals be used for family functions with all other users to be brought to Sunrise Board for a case by case usage basis. Motion carried.

School House Keys: Motion by Jack Kopp, second by Lyle Thompson to have School House re-keyed. Motion carried (the Clerk and Maintenance supervisor to hold keys)

Rick Green, Commissioner Update: Jail sent out for design and cost. 10 year TIP approved for roads.

Harris Fire: Place on January 2008 agenda. Treasurer Anderson indicated Sunrise is holding 10% for 2006 and has made no payments for 2007. Supervisor Jack Kopp to report back to the Board at the January 2008 meeting. General Discussion.

Stenberg – CUP – Minor Commercial Recreation Weekend Crafters Retreat: Motion by Gerald Bjork, second by Manley Olson to accept CUP with the condition that the septic is adequate and there is no inconvenience to the neighbors. Motion carried. CUP signed.

Orderly Annexation Resolution / Bruce Fagen / Attorney Al Tschida: Orderly Annexation signed by Clerk Kowalke and Chairperson Shane Stepp.

2nd Street Snow Plowing at Sunrise Bible Church: It was indicated that the culverts at the Church Parking area will be kept open of snow and debris.

Road specification – Engineer Warren White: Engineer White went over updated road specifications and indicated some items of interest to be brought to the attention of the planning commission for the developers agreement. Engineer White to e-mail new road specifications to Clerk Kowalke.

MasTec: Professional CAD drawing will be required on all MasTec approved utility/cable requests.

Maintenance Office: It was brought to the attention of the Board that Maintenance office files needs to be organized. Clerk Kowalke to set date for clean-up (Saturday, January 26, 2008)

Motion by Gerald Bjork, second by Lyle Thompson to adjourn at 10:25 p.m. Motion carried.

Clerk Wendy Kowalke

Shane Stepp, Chairperson